TOWN OF NEW PALTZ • BUILDING DEPARTMENT
SCHEDULE OF FEES

APPLICATION PROCESSING FEE: $**50.00 – Initial Payment due at time of submission**
(EXCLUDING: roofing permits, electrical upgrades & abandonment/removal of underground oil tanks)

RESIDENTIAL – includes Single Family Residences, Two-Family and Townhouses, New Construction, Alterations, Renovations, Reconfigurations, Additions, Attached Decks, Covered Porches, Finished Basements, etc.

- **$0.75 PER SQUARE FOOT*** (**Minimum Fee of $150.00)**

***NOTE:** Floor area **shall not include** unfinished basement/cellar, attic with no floor, but **shall include** an accessory garage floor area based on outside dimensions of building.

RESIDENTIAL OTHER:

HVAC	**$150.00**	
Electrical	**$125.00**	
Plumbing	**$125.00**	
All Fuel Burning Appliances	**$100.00**	including installation of oil tanks & generators
Truss Fee	**$ 75.00**	
Cert. of Occupancy/Compliance	**$ 50.00**	
Above-Ground Pool Permit	**$250.00**	
In-Ground Pool Permit	**$500.00**	

Minor repairs/alterations/renovations (Two inspections or less):

- **$0.50 PER SQUARE FOOT** **(Minimum Fee of ($100.00)**

One story storage shed **without** overhead door:

Drop Shed: 200 SF or less	**$200.00**
Frame Stick: 200 SF or less	**$150.00**
Frame Stick: 201-400 SF	**$200.00**

MOBILE HOMES – AG USE: **$200.00** per structure

COMMERCIAL AND MULTIPLE-FAMILY DWELLING USES: Fees are based on gross floor square foot area as measured by the exterior building dimensions including all walls, common areas, balconies, decks, basements, and attics used for mechanicals/plumbing and/or utilities and accessory buildings/ sheds. Includes new construction, alterations, renovations, additions, reconfiguration of space, and repairs.

- **$1.00 PER SQUARE FOOT** **(Minimum Fee $300.00)**

COMMERCIAL OTHER:

HVAC	**$300.00**	
Electrical	**$300.00**	
Plumbing	**$200.00**	
All Fuel Burning Appliances	**$200.00**	including installation of oil tanks & generators
Truss Fee	**$100.00**	
Cert. of Occupancy/Compliance	**$ 75.00**	
Minimum Fee	**$200.00**	

Minor commercial alterations, renovations, and repairs (3 inspections or less:

- **$0.75 PER SQUARE FOOT** **(Minimum Fee $200.00)**

Site work permit only	**$500.00**	
Fence	**$100.00**	
Re-Roofing Permit	**$150.00**	
Solar-Roof Mounted	**$200.00**	
Solar-Ground Mounted	**$300.00**	
Energy Storage Systems – Residential	**$300.00**	(in addition to alteration fees as applicable)
Underground oil tanks removal/abandonment	**$150.00**	
Business change of occupancy	**$300.00**	(alterations/renovations not included)
New windows and doors **Per Unit**	**$ 20.00**	
Demolition: Residential	**$500.00**	
Commercial	**$1,000.00**	
Signs	**$ 50.00**	**PLUS $1.25 PER SQ/FT**
Temporary signs	**$ 30.00**	each for a three (3) week period
Operating Permits	**$125.00**	

MUNICIPAL SEARCHES

Residential	**$150.00**	per parcel
Commercial	**$250.00**	per parcel

Expedited RUSH Request (3 business day turnaround)

Residential	**$300.00**	per parcel
Commercial	**$500.00**	per parcel

Duplicate Certificate of Occupancy	**$100.00**	
Expired permit requiring inspection for CO	**$100.00**	$50.00 for each additional inspection
Building permit renewal	(50% of original permit fee)	
Residential Minimum Fee	**$100.00**	
Commercial Minimum Fee	**$200.00**	
Re-Inspection Fee: Residential	$**100.00**	Fee must be paid prior to issuance of CO
Commercial	**$250.00**	Fee must be paid prior to issuance of CO
Revocation of Stop Work Order	**$250.00**	(does not include building permit fee)
Accessory Dwelling Unit Initial fee of	**$400.00**	
Accessory Dwelling Unit Annual Renewal	**$100.00**	
Temporary CO Residential	**$150.00**	(Includes inspection)
Plan Amendment: Residential	**$ 50.00**	per page
Commercial	**$100.00**	per page

Plan review Residential	**$100.00** an hour (prior to application)
Commercial	**$150.00** an hour (1 hour minimum)
Zoning Interpretation Letter Residential	**$150.00**
Commercial	**$500.00**
Flood Plain Letter Request	**$100.00**

Wetland Inspection Fee Initial 1st time inspection for parcel – free
Subsequent inspections – direct costs to be reimbursed to the Town of New Paltz

Tree removal permit application fee	**$ 25.00** *as per Town Law § 130-5*
Steep slope permit Initial application fee	**$250.00** additional direct costs of the Town

Engineer to be reimbursed to the Town of New Paltz prior to issuance of Building Permit

FIRE INSPECTIONS:

0-5,000 SF	**$250.00**
5001-10000 SF	**$500.00**
10001-25000 SF	**$750.00**
25001-50000 SF	**$1,000.00**

Hotels or Motels	**$ 30.00** per sleeping unit
Multiple Dwellings	**$ 25.00** Per Dwelling Unit plus $50.00/common area

RENTAL REGISTRATION: including short-term rentals

Initial Application: $400.00
Annual Renewal: $200.00

WORKING WITHOUT A PERMIT

Residential (1st time)	**$250.00** plus permit cost
Residential (2nd time)	**$500.00** plus permit cost
Residential (3rd time)	**$1,000.00** plus permit cost
Commercial (1st time)	**$500.00** plus permit cost
Commercial (2nd time)	**$1,000.00** plus permit cost

INSPECTION REQUESTED OUTSIDE NORMAL BUSINESS HOURS
$100.00 per hour (3-hour minimum)

RENTAL REGISTRATION (including short-term rentals)

Initial Application:	**$400.00**
Annual Renewal:	**$200.00**

ALL FEES ARE NON-REFUNDABLE - DUE AT THE TIME PERMITS ARE ISSUED