

DRAFT

Clean Water and Open Space Protection Commission
Monthly Meeting
June 11, 2008

In Attendance: Cara Lee, Seth McKee, Joan Barker, Lynn Bowdery (8:05 p.m.), Marion DuBois, David Jones, Jim DeLaune, Christine Guarino (secretary)

Absent: Fawn Tantillo, Jim Hyland, Dennis Moore, Brad Barclay

Meeting Called to Order: 7:44 P.M.

Approval of May minutes

Motion - Jim DeLaune made a motion to approve the May minutes which was seconded by David Jones and carried unanimously.

1. Budget status
 - At this point the commission has spent a few thousand in appraisals, Behan Planning Associates, etc and Seth McKee estimates there is about \$55,000 remaining in the budget at this time but an exact figure will be available at the next meeting
2. Discussion of outreach for June 30, 2008 application deadline
 - A press release has been prepared and Cara Lee anticipates making announcements every few months
 - Reminder cards will also be mailed to the same people who were invited to the public meeting
 - Cara Lee wants to establish a system of prioritization of incoming projects
 - Jim DeLaune wrote a letter to the Culinarians' Home but hasn't yet heard from them
 - The Commission discussed parcels that would be considered by the Commission and Cara Lee brought up a potential project that may come before the Commission
 - Cara Lee mentioned that the Open Space Institute might visit with the Commission in July or August to discuss future projects
 - Cara Lee discussed the golf course on Huguenot Street and an updated wastewater treatment plant that may be sited downstream in the future
 - Cara Lee also discussed what is happening with the Harcourt Sanctuary
3. Update on applications received to date, expressions of interest, and other potential projects (we will NOT be reviewing applications until July)

Applications received:

- Bob Gabrielli application – 60 acres
- Palmateer application – 57 acres
 - These parcels are part of the Kleine Kill watershed which may be a compelling reason for easements
- There may be a project in the Millbrook Preserve
- Cara Lee proposes to discuss these applications in detail at the July meeting

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4. Discussion of mapping and planning needs

- Cara Lee and Seth McKee discussed a large-scale map with the help of Behan Associates that would show parcels and how they relate to the character areas, number the parcels and include a key, and shade the parcels that are 20 acres and above and the Commission would also receive a digital version
- The map from Behan Planning Associates should cost between \$300 and \$400

Motion – Jim DeLaune made a motion to approve the purchase of a map from Behan Associates, not to exceed \$500, which shows the above-specified layers. Cara Lee seconded the motion and it carried unanimously.

5. Plan for July, August, and September meetings

- Next meeting: July 10, 2008 – Thursday
 - **Cara Lee** will invite a representative from OSI to meet with the Commission and discuss properties
 - Create a timeline of Commission's next steps and begin ranking properties
 - **Lynn Bowdery** offered to work with ranking a few properties as a useful exercise
- August – no meeting scheduled
- September – make a decision as to what will be recommended to the Town Board

6. In-service tutorial: real estate transactions and conservation easements

- Seth McKee provided an overview of the purchasing/easement process
- Lynn Bowdery explained the baseline fundamentals and showed a sample to the Commission

Adjourned: 9:54 p.m.

These minutes were respectfully submitted by Christine Guarino.