

Town of New Paltz
Historic Preservation Commission

Minutes

April 3, 2006

Attending: John Orfitelli, David Gilmour, Mary Ann Colopy, Rickie Solinger, Kitty Brown (ex-officio)

The meeting was called to order at 7:15pm.

1. All members must submit signed "ethics" forms for HPC file.
2. The Town Clerk swore in David Gilmour and Mary Ann Colopy as members of the HPC.
3. All members must submit their resumes for the HPC file:
 - a. Rickie has submitted
 - b. David will email his to John
 - c. Mary Ann will email hers to John
 - d. John will print his out
4. Old Business
 - a. Smith designation is totally finished and on file.
 - b. Minutes for last meeting are not finished; John counseled Jackie to make them simple and highlight items that indicate need for/commitment to carry out follow-through actions
 - c. Ask Jackie to complete and electronically distribute minutes within one week of the meeting.
5. Administrative Business
 - a. Nomination of John Orfitelli as Chair of Town of New Paltz HPC
Kitty will convey nomination to Toni.
 - b. Kitty will ask, per John, if we (NPHPC) can use one of the green boards in the Town Hall meeting space for display of HPC materials.

- c. Kitty: Town website is place for posting NPHPC meeting agendas;
Kitty will fill in John re details about usage.

- d. NPHPC Finances

No discussion is possible at this time re the Commission's finances; we haven't yet received information from Patti Kane. The town book-keeper should know the history of checks written in this fiscal year, the total budget, encumbrances, should have monthly statements. John will continue work on getting financial/budget information.

- e. John: Chapter 24 of the New Paltz Town Code contains meeting rules.

- f. Distribution and Review of Documents:

CLG materials

Two Farms Project

Everyone should read the packet over time.

- g. John obtained a copy of the HPC Annual Report, submitted in 02/06.

John will get a copy of this for each HPC member and we will continue to consider how we might use this document, including the goals.

- h. Is there a NYS historic preservation listserve?

National Historic Trust distributes monthly newsletter electronically

The Vernacular Architecture Society meeting will be in NYC in June.

- i. Best Practice Example: White Duck Farm

6. New Business

- a. Question re excavation on Libertyville Road. Mary Ann is going to sleuth out whether this construction is on an historic site. Dave: is there a relevant SEQR for this project?

Will Stacey explain to the HPC how requests for issuance of building permits are conditioned by information about neighboring historical sites?

Dave: perhaps the building application form should be modified so that the builder must answer this question: Is this site adjacent to a historic site?

- b. Rickie will make a list of all properties that the HPC has designated.
- c. Get definitive law from the town clerk.
- d. Agenda item for next meeting: Review law; interact with Village HPC, to make sure that Town and Village laws are consistent.

Meeting adjourned 8:55pm.