

**Town of New Paltz Historic Preservation Commission Meeting  
Monday December 3rd 2007 7:00PM - 9:00PM at the Town Hall**

Attendees: Town HPC Commissioners Mary Ann Colopy, Dave Gilmour, John Orfitelli, and Helen Christie. Also attending was Town Board liaison, Kitty Brown,

**Agenda**

- 1) Follow-ups from Prior Meetings
- 2) Review/Approve Minutes from the November Meeting
- 3) New Business

**Minutes**

Meeting started at 7:00, however, all members were not present until 7:40.

**1) Review/Approve Minutes from the November Meeting**

Motion to approve November minutes was presented by Dave Gilmour and seconded by Mary Ann Colopy. Motion carried.

**2) Follow-ups from Prior Meetings**

**a) Mohonk Gate House and Entrance Changes:** Helen Christie provided the Commission with drafts of the plan drawings along with related correspondence including the minutes of the Planning Board meeting with Tim Larsen and the Conceptual Review Submission letter to Tom Wiacek (attached). Several questions that were raised by the Commission included:

- Does the Board agree that the project represents a Type II Action under SEQRA?
- Is the proposed landscape consistent with Heritage Landscaping guidelines?

Given the historic significance of the Mohonk property, the Commission agreed to offer the Planning Board assistance with the review and approval process. A letter will be sent to Paul Brown informing him of our interest in this matter and requesting to be included on distribution and notified directly of future meetings involving this and other Planning Board agenda that may require consideration and input by the Historic Preservation Commission.

**b) Geradline Buck Designation:** Helen Christie provided a map of the Arbuckle property dated February 1942 along with the current map of the same area. Geraldine's property appears to be located on the site of the former children's home. Mary Ann Colopy agreed to contact Geradline Buck to review the designation process and application.

**c) Terri Sullivan Designation:** Helen agreed to contact Terri Sullivan to review the designation process and application of her property located at 216 Old Kingston Road.

**d) A new date for Neil Larsen to present** his Intensive Level survey work to the Town Board was established. John Orfitelli will check with Neil as to his availability on either January 24th (preferred) or February 21st. Once the date is set, John Orfitelli will notify the Village Commissions so they and members of the Village Council can attend as well.

**c) Mary Ann Colopy attended the** state-wide public meeting held in Kingston as part of the State Historic Preservation Office's Planning efforts to gather input from constituents including CLGs. SHPO uses these forums to obtain concerns, needs, ideas, etc. which can be incorporated into the next New York State Historic Preservation Plan.

As part of our input, Dave agreed to draft a letter to Julian Adams with our recommendations for support based on the dialog from our November conference.

**d) John Orfitelli attended the Web site training session** provided by Greg Correll on Monday, 12/3. The new town web site provides a very well designed and easy to use WYSIWYG editor for managing the content associated with each group. John Orfitelli has been authorized to access to the Historic Preservation Commission pages and will be updating and manging the web content for the Commission.

### **3) New Business**

**a) Purchase Orders** are required to be submitted by 12/15 to cover any outstanding purchases that will be charged against the 2007 budget. The Commission discussed the following items:

- Membership to the Preservation League of New York
- Two copies of the book entitled Politics of District Designation
- Membership to the National Trust for Historic Preservation
- Printing and folders for 12 booklets and 20 CDs of the National Landmark application created for the Ohioville District by Neil Larsen. This material will be used as part of the process to educate the local community about the application process and significance of the Ohioville district and importance of the application as a Nation Landmark.
- Assessment of a Stone House Designation by Neil Larsen

**b) Dave agreed to follow-up with Tessa Killian** regarding her interest in joining the Commission.

**c) John Orfitelli will follow-up with Michelle Hammell** regarding her interest in providing secretarial services to the Commission. The current budget includes a 'place holder' line item for secretarial support, however, the funding level needs to be adjusted to reflect projected charges for regular support at our meetings and any time that will be used for other support activities.

#### **d) Key calendar dates and agenda items for 1Q08 include:**

1/7 January Meeting: Commission to review the Intensive Level Survey material in preparation for Neils presentation on either 1/24 or 2/21.

1/24 Neil Presents to Town Board (2/21 back-up date)

2/4 February Meeting

2/27 Work Session: Review National Landmark Application for Ohioville and discuss planning.

3/3 March Meeting: Review first draft of CLG Law Revisions

**Meeting adjourned at 9:30.**