

**Historic Preservation Commission Meeting**  
**Thursday December 7th 7:00PM - 9:00PM at the Town Hall.**

**Attendees:** Town HPC Commissioners Dave Gilmour, Mary Ann Colopy, Rickie Solinger, and John Orfitelli. A high school student accompanied by her father were also present.

**Agenda**

**1. Review/Approve Minutes from September, October, and November**

**2. Follow-ups**

- Blake House Visit: John
- Cursory Review of Floyd Paterson Farm: Dave
- Clarification that Phase I Architectural Survey involves Historic Architectures: Kitty

**3. Updates**

- 2006 Report
- 2007 Budget

**4. New Business**

- CoA Application
- 2006 Grant Work Session

**Start of Meeting 7:00 PM**

**Minutes**

**1. Review/Approve Minutes from September, October, and November Meetings**

- Meeting minutes were reviewed and accepted as amended.

**2. Follow-Ups**

Follow-ups and other items highlighted in prior meeting minutes were reviewed and are summarized below.

1. **Blake House:** Commission agreed to continue efforts to meet with the owners as part of an overall effort to meet

with all of the families who own properties which have been designated by the commission.

2. **Cursory Review of Floyd Paterson Farm:** Dave completed his initial analysis of the Wurtz Property at 244 Springtown Road for possible designation. Please refer to the attached report by Dave for details and findings.

Next steps will be to cross check with Neil Larsen research, contact the owners to share findings and recommendations, and if appropriate, proceed to with designation.

3. **Clarification that Phase I Architectural Survey** involves Historic Architectures: Kitty was not present to provide update.

4. **Memory Project** (ref Sept mtg): This 'one-on-one' venue may tie into our 2007 grant activity. Need to explore venues with town/village/historic society.. target May time-frame.
5. **Survey by Neil Larsen** is expected to be completed by YE. A purchase order is on file in order that funds to cover this final phase will be drawn from the 2006 budget and not impact the 2007 budget.
6. **Possible designation of 9 Paradies Lane** (ref Sept mtg): John visited the property and spoke with owner Dan Getman who is currently applying to the Town Planning Board for a variance. While Dan agreed that designation would be a positive step, he preferred to wait until the planning board completed their process.
7. **Preservation League Conference** (ref Oct mtg): Dave attended the conference and provided an overview of the event. A key theme was how community character is largely driven on by the local economy.
8. **Designation of Classes** (ref Nov mtg): Commission agreed to examine data from our prior recon grant along with the additional data expected from the current survey grant to investigate viability for class designations.
9. **CLG Law changes:** Julian provided recommendations for changes to our local law. These changes along with implementation plans will be discussed at future meetings.

### 3. Updates

- **2006 Report:** The 2006 Historic Preservation Field Service Bureau CLG Annual Report was submitted on 11/15 as requested by Julian Adams (via e-mail) and is on file at the Town Hall. Dave will be providing Julian education which he has completed in 2006 that was not included in the report.
- **2007 Budget:** The HPC budget submitted in August to the Town Board was approved and is outlined below.

### Historic Preservation Commission Budget

Expenses	2006	2007
Contractual		
Conference/Seminars	\$100	\$250
Travel Expenses	\$25	\$100
Professional Consultants	\$0	\$1,500
Office Supplies	\$148	\$200
Printing/Mailing	\$357	\$700
Subscriptions	\$0	\$100
Services: Secretary	\$366	\$50
Services: Graphic Design	\$0	\$900

Community Education Event	\$0	\$400
Subtotal	\$996	\$4,200
Special Items (Town portion of CLG Grants)		
Intensive Level Survey		
Phase 1 (note 1)	\$4,000	\$0
Phase 2	\$4,000	\$0
Phase 3	\$3,000	\$0
Phase 4	\$2,152	\$0
Historic Preservation Seminar	\$0	\$5,000
Nat Reg Hist Dist Nom (note 2)	\$0	\$4,063
HP Pub Ed/Web Site Grant		
HP Community Outreach		
HP Future		
Subtotal	\$13,152	\$9,063
Total Expenses	\$14,148	\$13,263
<b>Revenue</b>		
Int Lev Grant Recovery (note 3)	\$0	\$7,891
HP Seminar Grant Recovery (note 4)	\$0	\$0
Nat Reg Nom Hist Dist Recovery (5)	\$0	\$0
HP Pub Ed/Web Site Grant Recovery	\$0	\$0
HP Community Outreach Recovery	\$0	\$0
Total Revenue	\$0	\$7,891
Revenue less Expense	(\$14,148)	(\$5,371)
Budget (approved)	\$11,152	\$13,063
Net Surplus/Shortfall	(\$2,996)	\$7,692

Notes

- (1) Phase 1 was budgeted for 2005, however, work was not completed and invoiced until 2/2006
- (2) National Registry Grant split 25% Town - 75% Village
- (3) Recovery of Intensive Level Survey (60%) is anticipated for 2Q2007
- (4) Recovery of HP Seminar Grant (60%) is anticipated for 1Q2008
- (5) Recovery of National Registry of Historic Districts (60%) is anticipated for 1H2008

#### 4. New Business

1. **An application for Certificate of Appropriateness** received on 11/27/06 from Kelly Roebuck at Exit Realty Services for a sign at the Empire State bank (Lent House) was reviewed by the commission. The commission voted that the application was not complete and therefore the review has not commenced.

John Orfitelli personally visited Exit Realty on Friday, 12/8, to deliver the Commission's position and to explain what needed to be done to complete their application. The following excerpt is from the e-mail sent to Kelly Roebuck documenting the discussion and clarifying the next steps and process.

*(the following outlines describes) ...missing items in the application that need to be provided along with the importance of working with your landlord, Empire Bank, who made a significant effort to insure that the property including the current sign were consistent with the requirements established by the Town for a property designated as a historic landmark.*

*For example, consider modifying some of the previous supporting materials (drawings, elevations, etc) created by Empire Bank in the original designation to create some of the items we are requesting.*

*Key items missing in the application include:*

- *Photographs of the property: showing views of the property that will be impacted by the sign.*
- *Elevation and Plan Drawings: showing the exact location and detailed dimensions.*
- *Perspective Drawings, including the relationship to the building and the existing sign.*
- *Samples of all colors, materials to be used.*
- *Other: Lighting and how the sign will look in the evening.*

*...once these items are provided to the commission, we will review your application and work with you to resolve any compliance issues.*

2. **2006 Grant Work Session:** An informal joint work session with the Town and Village HPC will be held Wednesday evening on December 13th at Rickie Solinger's home to review the grant application and discuss plans for completing the project.

**Meeting adjourned at 9:00PM**