

**Historic Preservation Commission Meeting**  
**Monday February 5th 2007 7:00PM - 9:00PM at the Town Hall.**

Attendees: Town HPC Commissioners Dave Gilmour and John Orfitelli along with Lee Frizzell, a local architect interested in joining the commission, Helen Christie from the building inspectors office who is also interested in serving on the commission, and Kelly Roebuck from Exit Realty.

**Agenda**

1. Review/Approve Minutes from the January Meeting
2. CoA Application Review with Kelly L. Roebuck, Broker/Owner, EXIT Realty Services)
3. Follow-ups and Continuing Topics from prior meetings
4. New Business

**Minutes**

**1. Review/Approve Minutes from January Meeting**

- Lacking a quorum, the minutes from our January meeting were not reviewed.

**2. CoA Application Review with Kelly L. Roebuck, Broker/Owner, EXIT Realty Services)**

- Application materials requested by the commission were presented by Kelly Roebuck. The commission along with Lee Frizzell and Helen Christie reviewed the materials and determined that they did not meet the requirements as outlined in prior correspondence to the applicant. The group proceeded to assist Kelly with the process and clarified the types and quality of materials that are needed to support a CoA. Examples from the site designation and sketches along with a list of specific items and suggestions were provided to Kelly. Kelly appreciated the help provided by the commission and agreed to provide the requested materials in time for a public hearing meeting which is now tentatively scheduled for March 19th. A public hearing notice will be published in the New Paltz Times and materials will be available for review by the public on Thursday March 15th. Kelly also understands that once the HPC approves the CoA, she will need to scheduled a meeting with the Planning Board for review and final approval.

No other business was discussed and the meeting adjourned at 9:00.