

Town of New Paltz Historic Preservation Commission Meeting
Monday January 5th 7:30PM - 9:30PM at the Town Hall

Attendees: Town HPC Commissioners John Orfitelli, David Gilmour, Helen Christie, and Kathleen Interrante.

Agenda

- 1) Review/Approve Minutes from the December meeting
- 2) Follow-ups from Prior Meetings
- 3) New Business

Minutes

Meeting started at 7:40, opening for public comment. No public comment was received.

1) Review/Approve Minutes from the December Meeting

The Commission reviewed meeting minutes from the December meeting. A motion was presented by John Orfitelli to approve the minutes as amended. Motion was seconded by Kathleen Interrante. Motion carried.

2) Follow-ups from Prior Meetings

a) CLG Education: John Orfitelli provided Julian with the link to Meeting Bridge, a provider that facilitates creation and management of webinars. The webinar format was suggested as a possible method for distributing 'live' training sessions and meetings by SHPO.

b) Master Plan: John Orfitelli agreed to notify Eve Holberg, Senior Economic Planner with Peter J. Smith & Company that members of the Commission along with Mary Ann Colopy, Al Marks, and Kitty Brown should be invited to attend the Master Plan focus meeting scheduled for February 6th.

In addition, Dave Gilmour stated his willingness to represent the Commission on the Master Plan Committee. A motion was made by Kathleen Interrante for Dave Gilmour to serve as the Commission representative on the Master Plan Committee. Motion was seconded by Helen Christie. Motion carried.

3) New Business

a) Preservation League Membership: Dave Gilmour agreed to **develop** a voucher to cover annual membership dues for the Preservation League of New York State.

b) New Checklists: Helen Christie provided copies of two forms entitled 'Site Plan Review Checklist' and 'Subdivision Review Checklist' that were being circulated by Kitty Brown for review. The following additions to the check lists were suggested:

- Classification under SEQRA to determine designation of agency as 'involved' or interested'.
- Circulation for determination of lead agency designation.

Note: If a subdivision is contiguous with a land-marked site it would automatically become a Type I action under SEQRA.

- Historic Designation Impact Review
- Certificate of Appropriateness (yes/no)

c) *Short Term Objectives*

The following **topics** for 2009 were highlighted by the Commission.

- Designations:
 - > Gerry Buck property
 - > Class Designation for Stone Houses
 - > Cemetery at S.Putt
- National Register Nomination of Ohioville: Dave Gilmour spoke with Neil Larson re: status of the nomination process. Neil is still waiting for a recommendation from SHPO. In any case, the Commission may consider designating as a Local Landmark or establishing as unique historic district with zoning guidelines and proceed with neighborhood outreach process to share data accumulated to date. Also
- Implementation of CLG law changes
- Distributing survey data from prior studies into web based formats that can be accessed easily by the public and policy makers.
- Creating a letter of Understanding between the HPC and Planning Board.

d) *Long Range Objectives*

The Commission discussed developing a set of strategic initiatives aimed at the 'bigger picture', namely, supporting the values that preserve the character of our historic features within the community. Our role as advocates for historic preservation is key to the process for setting guidelines and creating incentives. This topic will continue to be discussed and elaborated on at our next meeting.

Meeting adjourned at 9:30.