Town of New Paltz Historic Preservation Commission Meeting
Wednesday May 18th 2011 7:30PM - 9:30PM
at the Town Hall.

Commissioners attending: John Orfitelli (Chair), Helen Christie (Vice Chair), Dave Gilmour, and Kathleen Interrante.

Agenda
1) Public Comment
2) Review Follow-up Actions from March Meeting

- February Minutes Updates
- Voucher for Al Marks
- HPC Brochure
- Submission from On-Line Historic Map
- Map Application Error
- Adding Links
- Gerri Buck Property Designation
- Grant Status
- Presentation to Town Board and Rotary

3) Web Site Editor Guide
4) Review/Approval of Minutes from March
5) New Business

Minutes

1) Public Comment: Meeting opened at 7:40 PM. No public comment received.
2) Review Follow-up Actions from March Meeting

- **February Minutes Updates**: Dave Gilmour agreed to update minutes for review at our meeting in June.
- **Voucher for Al Marks**: Helen Christie submitted voucher. The Commission will place the book purchased by Al Marks along with other HPC related publications in the Town Community Center HPC office. John Orfitelli agreed to create stickers to identify HPC materials as 'Property of Town of New Paltz Historic Preservation Commission"
- **HPC Brochure**: Response from Valerie McAllister of the Village HPC posted in March minutes. John Orfitelli agreed to check if mailing labels could be easily created from the Reconnaissance Level survey excel spreadsheet.
- **Submission from On-Line Historic Map:** John Orfitelli agreed to re-send Helen Christie the e-mail requesting a correction to our map data with copy to Carol Johnson and to check with Josh Simons regarding availability of usage/tracking data.

- **Application Error:** John Orfitelli agreed to contact Greg Correll re: several Web problems associated with our web site. A problem associated with the on-line map was resolved by Josh Simons.
- **Adding Links**: Several links to related sites.. John Orfitelli requested that links be sent to him in an e-mail.
- **Gerri Buck Property Designation**: Helen Chrictie provided John Orfitelli with maps which he will get digitized by PDQ. Kathleen Interrante agreed to load the doc file on a USB drive and place in the HPC mail box. John will contact Bill Rhodes to request his help in describing the architectural features of the property.
- **Grant Status:** funds continue to be held back by the Federal government which allocates grant money to the State. Indications from SHPO are that grant money is expected to be released within the next month or so.
- **Presentation to Town Board and Rotary:** Josh Simons and John Orfitelli presented the On-Line Interactive Mapping project and demo of the application to a meeting of the New Paltz Rotary Club on Thursday May 12th.

3) Web Site Editor Guide: John Orfitelli created a detailed user guide for editing and adding data to the On-Line Interactive Map. The seven page illustrated guide describes how to make changes using the Map Editor, Article Manager, and Media Manager applications that were created by the development team for the mapping project.

4) Review/Approval of Minutes from March: Minutes from the March meeting were accepted and approved.

5) New Business: The Commission discussed ways to improve the awareness of the On-line Map and the integration of the mapping features/data with other Town and Village agencies. John Orfitelli suggested submitting our next grant (2012) around creation of a educational video for broadcast on local cable and on YouTube. Josh Simons will be contacted to determine the cost of video project using students and managed by CRREO. Dave Gilmour highlighted the significance of Facebook and suggested using it as a means of providing up to date HPC information. Dave asked if there was a Town policy re: creation of Facebook presence.

Motion to adjourn the meeting was made by Dave Gilmour and seconded by Helen Christie. The meeting was adjourned at 9:15pm.