

## **Town of New Paltz Historic Preservation Commission Meeting** **Wednesday May 16<sup>th</sup> 2018 7:00PM - 9:00PM in the Community Center**

Commissioners attending: John Orfitelli (Chair), Susan DeMark, and Kate Brodowska along with Town Board Liaison, Julie Seyfert Lillis

Also attending (by phone): Matt Maley, Local Artist and Owner of [Visual Stuff Studio](#)

### **Agenda**

1. Public Comment
2. Review/Approve April Minutes
3. Incentives for Historic Preservation
4. Historic Landmark Signage for Put Corners Cemetery
  - a. Interpretive Plaque Design
  - b. Tri-Fold Brochure

### **Minutes**

The meeting was called to order at 7:06 pm with a motion from Susan DeMark and seconded by Kate Brodowska. Motion carried.

### **Pledge of Allegiance**

1. **Public Comment:** No public comments were received.
2. **Review/Approve April Minutes:** Motion to approve minutes from our meeting on April 18<sup>th</sup> was made by Susan DeMark and seconded by Kate Brodowska. Motion carried.
3. **Incentives for Historic Preservation:** John Orfitelli discussed efforts to create a Not-for-Profit Corporation as a 501c3 Foundation. Contributions from donors (which would be 100% tax deductible) would be used to build a self-sustaining fund. Money from the fund would be distributed to assist only owners of properties designated as historic landmarks, thereby, creating an incentive for owners to have their properties designated by the Commission.

John will be attending the Town Board meeting on May 17<sup>th</sup> to explain the proposal and request approval for using the HPC budget to cover the \$885 expense associated with application fees and an attorney to complete the application process.

### **4. Historic Landmark Signage**

Catskill Castings is expected to complete the road side marker over the next week with anticipated delivery on or about May 25<sup>th</sup>. A reception will be held at 6:00pm on June 13<sup>th</sup> at the Hampton Inn to unveil the road side marker and interpretive plaque. Hampton Inn owner, Jay Modhwadiya, has agreed to host the reception at his hotel which will include light refreshments. John Orfitelli extended invitations to Historic Huguenot Street (cemetery property owner), the Village HPC, Town Board members, the Kingston Freeman, and Ulster Publishing. The event culminates work by the Commission and others on this project over the past year.

- a) **Interpretive Plaque Design:** The Commission discussed the status for materials that have been collected to date in the three categories:

- Local Historic Context
- Cultural History
- Family Histories and Images

Matt Maley joined in the discussion by speaker phone and described the lead time to complete the plaque using PDQ for both a di-bond PVC/Vinyl w/aluminum core version (2 weeks), as well as, a mock up using form board (2days). Julie Seyfert Lillis highlighted how graffiti in the Town and Village is becoming a major problem and suggested graffiti resistant material be used. John Orfitelli agreed to contact PDQ to determine availability and cost.

Susan DeMark highlighted how the current method for calculating the dates of death and birthdates in the Excel spreadsheet was clearly not correct. Based on Susan's analysis and findings, John Orfitelli agreed to correct the spreadsheet and distribute a revised version. The bar chart and pie chart will remain unchanged since they were based on data that was not impacted by the date calculation. The team will use the revised data in composing descriptive text for the interpretive plaque.

The Commission agreed to tweak the current text material submitted to date..

- Kate Brodowska will focus on thinning out the Village history.
- Caryn will work with Dawn to obtain material related to the cultural history of burial grounds.
- Susan will work on finalizing the family histories section.

The Commission agreed to a June 1<sup>st</sup> deadline for final text to Matt in order to allow for fabrication of the final plaque (or worst case a mock up) in time for the reception.

**b) Tri-Fold Brochure:** Kate Brodowska agreed to create a tri-fold brochure for distribution at the hotel. A small number of the brochures will be displayed at the reception.

**Miscellaneous:**

- The annual CLG Report for 2017 was submitted to SHPO by John Orfitelli on March 12<sup>th</sup>. Since this item had not been covered in our meeting this month, the Commission will address any questions/comments at our next meeting in July.

Motion to adjourn was made by Kate Brodowska and seconded by Susan DeMark. Motion carried. Meeting adjourned at 8:50pm.

**Next Meeting will be held on Wednesday, June 20<sup>th</sup> 2018.**