

## Town of New Paltz Historic Preservation Commission Meeting

Tuesday April 20<sup>th</sup> 2021 7:00PM – 9:00PM via Zoom

**Commissioners attending:** John Orfitelli (Chair), Susan DeMark, and Matt Maley along with Town liaison, Juile Seyfert-Lillis

### Agenda

1. Public Comment
2. Review/Approve March Minutes
3. Community Outreach for Historic Preservation
4. CPF Advisory Board Update

The online Zoom meeting was called to order at 7:42pm with a motion from Susan DeMark and seconded by Matt Maley. Motion carried.

### Pledge of Allegiance

### Minutes:

1. **Public Comment:** No public comments were received.
2. **Review/Approve November Minutes:** The Commission reviewed, and approved [minutes from our March 16<sup>th</sup> meeting](#) as amended and John Orfitelli agreed to post on our Town website.
3. **Community Outreach for Historic Preservation: The Commission discussed the need to provide homeowners with information** related to 'best practices' for restoration and preservation of their historic property. Susan DeMark provided the following examples from other localities.

Swampscott, MA

[Historic Preservation Resources for Homeowners / Swampscott MA](#)

This town links to a lot of resources of the National Trust for Historic Preservation. Examples of the resources include "Repairing Historic Roofs."

Here is a Preservation Toolbox from the Heritage Home program of the Cleveland Restoration Society:

[Preservation Starter Kit – Heritage Home Program](#)

This site has LOTS of info on aspects such as weatherization, roofs, caring for an older home, and painting.

Selected Resources for Owners of Historic Homes in New York State

<https://www.otsego2000.org/wp-content/uploads/2012/08/Homeowners-SourcesofAssistance.pdf>

This brochure collects a lot of different topics, such as funding, tax incentives, a bibliography of guide, etc.

The Commission discussed how to implement changes to the HPC website that would point the homeowners to various resources in an attractive, easy-to-understand format. A selection of the content will also be published on the HPC Facebook page.

Susan agreed to provide an outline with user friendly language for the HPC resource page.

**The Commission continued to discuss creation of a homeowner package** specific to each property using the historic data already available from the HPC site along with helpful information about restoration techniques of historic properties. The goal is to gather material for one property into a document and use it as a template that we can replicate for all the

historically significant properties. These homeowner packages will be distributed to the respective homeowners, who hopefully will learn how their property contributes to the historic fabric of New Paltz.

A pilot packet will be created for the property located at 88 South Manheim Boulevard which is a candidate for designation as a local historic landmark. The [Nomination package](#) along with [supporting materials](#) will be used to complete the homeowner packet.



Susan agreed to provide basic titles to Matt for a wire frame concept that will serve as the outline for the content.

**The next HPC Facebook post** to highlight historic preservation will be based on the LeFevre house and family. The [Local Designation package and supporting materials](#) for this local historic landmark contain an interesting history of the family that dates back to the Civil War. Susan and Matt agreed to collaborate on creating the content.

**The draft NRI report** with the most recent version of the maps and online Story Board was presented to the Town Board. The Board was extremely impressed with the comprehensive extent and the wealth of information. They requested the HPC include additional information about the indigenous inhabitants who lived in this area. Susan agreed to provide an additional paragraph from the reference she used previously. The consultant will make the updates and create the final version for adoption by the Town Board.

4. **CPF Advisory Board Update:** A detailed [process for identification and evaluation of conservation easements](#) was created and presented to the Board. The process involves the participation and oversight by the CPF Board, Land Trust Partners, and Property Owners.

Motion to adjourn was made by Susan DeMark and seconded by Matt Maley. Motion carried. Meeting adjourned at 9:30pm.

**Next Meeting will be held via Zoom at 7:00pm on Tuesday, May 18<sup>th</sup>, 2021.**