

**Town of New Paltz Historic Preservation Commission Meeting
Monday February 1st 2010 7:30PM - 9:30PM at the Town Hall**

Attendees: Town HPC Commissioners John Orfitelli, David Gilmour, Helen Christie, Also, attending were Josh Simons and Matthew Thorenz from SUNY New Paltz for presentation of the GIS Mapping Grant workscope.

Agenda

- 1) Public Comment
- 2) GIS Mapping Grant Status
- 3) HHS Cemetery Designation Recording
- 4) New Application for Designation
- 5) Review Approve Minutes from January and August

Minutes

Meeting opened for public comment at 7:43 PM.

1) Public Comment

No public comments were received.

2) GIS Mapping Grant Status

Josh Simons provided a brief overview of the GIS Mapping Grant project plan and in particular the role students will play in the development process. Josh introduced Mathew Thorenz, a History student at SUNY New Paltz, who will be applying his prior experience with similar projects including work at the Purple Heart Museum in New Windsor under the direction of former HPC Commissioner Mary Ann Colopy.

An agreement between SUNY New Paltz and the Town Historic Preservation Commission was created by John Orfitelli based on guidelines provided by SHPO. Josh reported that the agreement which outlines the project plan and checkpoints as discussed and agreed to informally is currently under review by SUNY officials and is expected to be signed soon. Once the agreement is signed, Josh will proceed to add three additional History students to the team along with a student in Computer Science.

Josh is also planning to approach Carol Johnson for assistance with the project. The resources at the library will be used to augment and, in some cases, correct errors in the survey data from prior grants.

The Commission highlighted the need for an application that provides the ability to add and edit data easily.. preferably using the same WYSIWYG editor that is currently in place for the Town Website. Josh agreed to provide the basic design concept and path to the Commission at or before our next meeting in March. The Commission requested and Josh agreed to provide an activity report via e-mail by the 15th of each month along with status updates in person at our regular monthly meetings.

Josh stated that several folks at SUNY have recommend donating a PC Kiosk for the Town HPC to use in displaying the GIS map and associated historic data. This would be a terrific additional to the Town Hall (or Community Center) and would certainly be greatly appreciated.

The Commission discussed the data collection process, editing protocols, and prioritization of narratives. Dave Gilmour suggested areas in the Town around the Village and North Ohioville would take priority. Matt agreed to examine various factors that would influence how one would set the priority and report back his findings to the Commission.

John Orfitelli checked with Pat Kane regarding the process required to 'carry over' our remaining 2009 budget for use in 2010. A request was submitted by John Orfitelli per her instructions and remaining funds from our 2009 budget will now be carried over to cover the HPC share of the grant in 2010.

3) HHS Cemetery Designation Recording

As part of the recording process, Joe Moriello discovered that the cemetery owned by the Historic Huguenot Street lacked documentation regarding the transfer of ownership from one of the two adjoining parcels. John Orfitelli agreed to consult with Joe regarding how to proceed.

Also, a signed copy of the letter from Jay Modhwadiya dated 12/28/2009 outlining a number of improvements to the South Putt Corners Burial Ground was submitted to the Planning Board by John Orfitelli at the public hearing held on 1/11/2010.

4) New Application for Designation

Since most of the time at this meeting was dedicated to the GIS Mapping Grant, this topic on our agenda was not addressed and will be moved to our next meeting.

5) Review Approve Minutes from January and August

Since the end date of Helen Christie's term had been placed in question by the Town Clerk, we proceeded on the basis that re-appointment was required and therefore a quorum was not in place to approve minutes. John Orfitelli agreed to investigate the time-line for appointments to the Commission and determine the correct term end dates.

The meeting was adjourned at 9:30pm.