

Agenda for Historic Preservation Commission Meeting

Monday June 5th 7:00PM - 9:00PM at the Town Hall.

Review Minutes from May 10th Meeting

- Follow-up w/Planning Board Chair, Dan Malinowski re: Process
- HPC Budget and Inventory Assessment
- Blake House Site Visit
- Follow-up w/Julian Adams

New Business

- Request by Frank Carragher, 201 N. Ohioville, re: Barn for possible designation
- Suggestion by Bill Schnitzer possible LM Designation of Floyd Paterson Farm
- 2006 Grant Proposal Ideas (deadline for submission is mid-July): Meeting w/Shingebiss
- Participation in Shawangunk Mountains Scenic Byway Project

Meeting attendees:

John Orfitelli, Dave Gilmore, Mary Ann Colopy, Kitty Brown, and Bill Schnitzer

Review Minutes from May 10th

- John contacted Dan Malinowski via e-mail to arrange call to discuss the working relationship and process for Planning Board and Historic Preservation Commission teams. A Memorandum of Understanding, similar to what the Village created, may be useful to clarify the responsibilities and limits of the two teams to insure a smooth hand-off of work items.
- John summarized the HPC budget and expenses to date in an e-mail to the team dated 5/30.

The Town portion of the Inventory and Assessment of Historic Resources project for the Town and Village of New Paltz is summarized below.

Phase I which was due 12/31/2005 was completed on 2/3/06 and paid from our 2006 budget on 2/17/06. Amount: \$4,000.

Phase II which was targeted to be completed by 2/28/06 is expected to be completed within the next 30 days. Amount for Phase II is \$4,000.

Phase III was targeted for completion by 3/31/06 at a cost of \$3000 and **Phase IV** targeted for 4/30/06 at a cost of \$2,152. Both of these phases are expected to follow Phase II by about 30 days.

Therefore, the total expected payments to Larsen expected due within the next 2-3 months is \$9,152. The balance as of 4/25/06 in our Historic Preservation Commission budget is \$5,495.24 or \$3,657 less than required to cover the project expenses.

The shortfall is simply due to the delayed completion and payment of Phase I (\$4,000) which was scheduled for December 2005 but actually completed/approved and paid in February 2006.

Kitty explained that funds do get carried over year-to-year, therefore we'll need to check the records to determine if the \$4,000 from 2005 was carried over into 2006. If not, Kitty suggested that funds could be transferred from other accounts to cover the expense.

The HPC will need to carefully review and approve the work product from the remaining Phases before granting approval and issuing payment.

John to acquire a copy of the Grant application which contains all relevant details, dates, and supporting material as prepared by Shingebiss Associates. John to check the completion date and when an interim report is to be delivered.

About 60% of the grant money will eventually be recovered from the state. The application to recover funds requires that all Phases be completed.

- Blake House Site Visit

John to contact owner, Rowley, and arrange a visit to introduce the new commission chair and tour the property including the barn which was dismantled as part of the site work. The building inspector and Mary Ann may accompany John.

- Follow-up w/Julian Adams

John requested resumes be sent via e-mail so that they can be included in a response to Julian per his request. Update 6/7: so far I have all except for Mary Ann's. Also, just received Grant package from Julian. The cover letter and 4 pages of the contents has been attached for your review. The application itself is about 8 pages.

New Business

- Request by Frank Carragher, 201 N. Ohioville, re: Barn for Designation.

Kitty highlighted how nice it was for someone to contact the HPC to request a designation. Mary Ann agreed to conduct a cursory review of the property as prep for a meeting with Frank. She expects to complete for review at our next meeting.

- Possible Landmark Designation of Floyd Paterson Farm

Excellent idea Bill... Dave agreed to conduct a cursory review of the property with Carol Johnson, Dave also is aiming to complete for review at our next meeting.

- 2006 Grant Proposal

As mentioned above, we now have a copy of the application which needs to be submitted by July 17, 2006. Much of the discussion focused on whether this new commission is in any position to meet a mid July deadline given the lack of understanding for what has been completed and what is currently in process.

Ideas for a grant need to be obtained from a review of the reconnaissance level survey along with collaboration from the town, village, and library including folks like Carol Johnson and Eric Roth. Then these ideas need to be sized (expense estimated) and prioritized. Once we decide to proceed with a grant, we'll need to present our recommendation to the Town Board for approval and, if necessary, allocation of funds to support a grant

writer.

The sequence of grants which have been completed, are in process, or have been proposed need to be tied together into a logical contiguous plan that clearly shows how we are working toward a common goal and vision that supports the objectives for Historic Preservation of our community.

Dave agreed to outline procedures that would lead us through a logical process.

- Participation in Shawangunk Mountains Scenic Byway Project

Tony H. requested that two members of the HPC represent the Town as part of the implementation phase of the Scenic Byway project. Two copies of the Project book were made available for review. Dave and Mary Ann will review first. John will contact Al Wegener to request that he attend our next meeting and provide an overview of the Project and what is expected from our participation.

- Other Stuff...

- John to also ask Malinowski when the scoping process will take place for the future business site being proposed across from the Plesser property.

- Request was made to Kitty for one additional member to the HPC... preferably an architect. Dave agreed to check on possible architects who may be interested/available.

Meeting adjourned at 9:20.