

**Town of New Paltz Historic Preservation Commission Meeting
Wednesday October 20th 2010 7:30PM - 9:30PM at the Town Hall**

Attendees: Town HPC Commissioners John Orfitelli (Chair), Helen Christie (Vice Chair), David Gilmour, Kathleen Interrante, and Town Board Liaison, Kitty Brown.

Agenda

- 1) Public Comment
- 2) Vouchers
- 3) Status and Plans for On-Line Historic Map
- 4) Landmark Activities
- 5) Recruitment
- 6) Review/approve minutes from September

Minutes

Meeting opened for public comment at 7:30 PM.

1) Public Comment: No public comments were received.

2) Vouchers

Dave Gilmour submitted a voucher for membership to Friends of Huguenot Street (\$40). John Orfitelli signed and will submit for approval/processing.

3) Status and Plans for On-Line Historic Map

John Orfitelli briefly reviewed the proposed process for managing changes and data to the on-line historic map which will be contributed by residents once the application is available to the public.

- John Orfitelli agreed to contact Greg Correll to arrange a training session on how to use the site editor. John will also contact Josh Simons to learn how to use the application editor for making changes to the data. It was suggested that two members on both HPC's should be trained to use the editors and be responsible for implementing changes and uploading data approved for the site.

- John Orfitelli agreed to meet with Tom Olsen to share the process draft and discuss how both HPC's can jointly develop and approve a process over the next few months.

- The Commission agreed to February 16th, 2011 (date of our regular monthly meeting for February) for public release of the On-Line Historic Map. The meeting will be held in the Community Center and include a presentation and demonstration of the application. The announcement will be included in the New Paltz Times and coordinated with CRREO.

- The Commission discussed various actions supporting the release including:

- CRREO: Josh Simons to manage publicity from SUNY and provide draft for review by the Commission.
- Press Release/Article: Kathleen Interrante agreed to prepare draft of material for

use in a press release and article in the New Paltz Times. The article needs to highlight the importance of this project to the community.. clearly articulate how the application can be applied to education, the preservation of our historic assets, even promotion of tourism. Hopefully, the public will respond positively to the On-Line Historic Map and volunteers will come forward to help the Commission.

- Landmarker: Dave Gilmour agreed to contract Julian Adams (author) and arrange for an article on the On-Line Historic Map Project in the March 2011 time-frame.

4) Landmark Activities

The Commission discussed work remaining on the landmark nomination submitted by Gerri Buck. Kathleen Interrante agreed to contact Gerri Buck to arrange a visit to her house by the Commission at our next meeting in November to tour the property and finalize plans for completing the supporting documentation.

5) Recruitment

Dave Gilmour agreed to initiate an effort to recruit volunteers to help the Commission. Dave will be contacting Christian Bark, Acting Director of Historic Huguenot Street to determine if any members of HHS would be interested in volunteering their time.

6) Review/approve Minutes: Minutes from our meeting in September were reviewed and approved with motion from Dave Gilmour and seconded by Kathleen Interrante.

Motion to adjourn the meeting was made by Kathleen Interrante and seconded by Helen Christie. The meeting was adjourned at 8:45 pm.