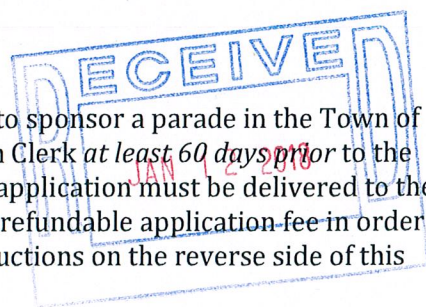


## Parade Request Application

This form is to be used by any organization or group requesting permission to sponsor a parade in the Town of New Paltz, N.Y. ("Town"), and must be completed and submitted to the Town Clerk *at least 60 days prior* to the parade date. All steps of this application must be completed. The completed application must be delivered to the Town Clerk, 52 Clearwater Road, New Paltz, NY, together with a \$25.00 non-refundable application fee in order to begin processing the application. Please review the Parade Application Instructions on the reverse side of this application.



### Step 1: (all fields **must** be completed)

Organization/Group name and address: New Paltz Area Church Council / Christine King  
Contact Person: Anne Conger Phone #: 781-405-8492 Email: aconger556@gmail.com  
Date of Parade: 3/25/18 Rain Date (if any) \_\_\_\_\_ Start time: 1:30 End Time: 2  
Insurance Carrier: DeVine Insurance

### Step 2: (check **ONE** parade route only)

Place an (X) mark indicating your parade route choice. If you wish to propose an alternate parade route, check the box provided and fill-in the complete route. A final determination on which parade route will be permitted will be made by the Town Board. If parade is to be followed by an event at a Village or Town park, a separate Event use Application must be completed and submitted to either the Village Clerk or Town Clerk.

\_\_\_\_ Parade Route One: Beginning in the New Paltz Middle School parking lot, proceed north on S. Manheim Blvd. to Main St. Proceed west on Main St. to Plattekill Ave. Proceed south on Plattekill Ave. to the Village of New Paltz Fire Dept./Village Hall. If you wish to extend your parade end-point to the entrance to Hasbrouck Park, check here \_\_\_\_\_. This does not grant you permission to use Hasbrouck Park. You must submit a separate "Event Use Application" to the Village Clerk.

\_\_\_\_ Parade Route Two: Beginning on N. Manheim Blvd., proceed south to Main St. Proceed west on Main St. to Plattekill Ave. Proceed south on Plattekill Ave. to the Village of New Paltz Fire Dept./Village Hall. If you wish to extend your parade end-point to the entrance to Hasbrouck Park, check here \_\_\_\_\_. This does not grant you permission to use Hasbrouck Park. You must submit a separate "Event Use Application" to the Village Clerk.

\_\_\_\_ Parade Route Three: Beginning on Plattekill Ave. by SUNY New Paltz Old Main Circle, proceed north on S. Oakwood Terrace to main St. Proceed west on Main St. to the alleyway/driveway next to Gourmet Pizza and turn south, proceed through the Plattekill Ave. municipal lot back onto Plattekill Ave. and returning south to the SUNY New Paltz Old Main Circle.

☒ Parade Route Four: Beginning in the New Paltz Middle School parking lot, proceed south on S. Manheim Blvd. to Plattekill Ave., turn west to Hasbrouck Ave., turn left at intersection of Plattekill and Hasbrouck Aves. and proceed to Hasbrouck Park. This does not grant you permission to use Hasbrouck Park. You must submit a separate "Event Use Application" to the Village Clerk.

\_\_\_\_ Alternate Parade Route: \_\_\_\_\_

### Step 3:

Will you require road closures? No: \_\_\_\_\_ Yes: ☒ From what time to what time: 1:30 - 2 pm  
From where to where: Middle school to Plattekill Ave # of barricades needed: \_\_\_\_\_

I, Anne Conger, certify that the above information is correct, I have read the instructions on the reverse side hereof, I agree to abide by the Town Parade Policies, I am authorized to sign this application on behalf of the above-names organization, I understand the applicant shall indemnify and hold the Town and Village of New Paltz harmless from any personal injury, including death, and any property damage arising from the parade, including the applicant's use of the public streets for the parade.

Dated: 1/12/18

Signature: [Signature]

Title: \_\_\_\_\_

**FOR TOWN INTERNAL USE ONLY**

Application received by Town Clerk on: KM 1/12/18

**Sign-Off #1:**

**New Paltz Police Department:**

Approved ✓ Denied \_\_\_\_\_ Parade route changed to route # \_\_\_\_\_

Reason for change/denial \_\_\_\_\_

\_\_\_\_\_No Police Services Required

✓ Police Services Required. Total Estimated Personnel Hours 20 Hrs

Notes: DPW / NFPD ASSISTANCE NEEDED ON ADDITIONAL POLICE SERVICES REQUIRED

Title: LT Print Name: ROBERT LUCCHESI Signature: [Signature]

Date: JANUARY 15, 2018

*TO BE COMPLETED BY NPPD PERSONNEL ONLY IF APPLICABLE:*

SUNY Police Dept.: (Print) \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

NP Rescue Squad: (Print) \_\_\_\_\_ Sign \_\_\_\_\_ Date: \_\_\_\_\_

NP Fire Dept.: (Print) \_\_\_\_\_ Sign \_\_\_\_\_ Date: \_\_\_\_\_

**Sign-Off #2:**

Village Board: Approved ✓ Denied \_\_\_\_\_ Date 1/24/18

Reason for denial: \_\_\_\_\_

Authorized by: Asper Village Clerk, Alberta Shaw.

Fees paid: \_\_\_\_\_

**Sign-Off #3:**

Town Board: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date \_\_\_\_\_

Reason for denial: \_\_\_\_\_

Permit issued on: \_\_\_\_\_

Fees paid: \_\_\_\_\_

Town Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_