

HWD/TAP COMMITTEE FORMATION

Background: The Town of New Paltz has been awarded a Transportation Alternatives grant of \$2,193,600 and has committed to a local match of \$548,400 for a total of \$2,742,000 to improve Henry W Dubois Drive (HWD) by creating buffered bike lanes (one-directional, on the north and south side) and sidewalk (on one side only). This improvement will provide much needed access and make it safer for all current transportation mode users, which include pedestrians, bicyclists, New Paltz Bus Loop users and drivers, as well as future users of the Empire State Trail (Henry W. Dubois Drive (HWD) Bike and Pedestrian Lanes, NYSDOT Project Identification Number (PIN): 8762.48)

In order to select consultants for this project the Town of New Paltz will be using the “one committee process” which is the most frequently used project-specific selection process, and is appropriate for most projects. Although there is no requirement concerning the minimum committee size, NYSDOT recommends a minimum of two individuals in addition to the Project Manager (Supervisor Neil Bettez). Committee members should be familiar with the project development process but need not have professional training in engineering or related fields. Committee members should be familiar with State and Federal conflict of interest regulations and with the need for confidentiality and the handling of propriety information. The Regional Local Projects Liaison (RLPL), Orietta Trocard, P.E. New York State Department of Transportation (NYSDOT) will be available to help guide the committee through the selection process but generally will not be a member of the committee and will not participate in ranking the consultants.

The committee reviews and scores the Consultant Proposal materials submitted by consultants in response to the advertisement for proposals. The committee may select the most qualified consultant from the responses submitted or develop a short list of the most qualified consultants to be further evaluated by an interview process or the submission of additional material (short listing is an optional step). A short list is comprised of the top-ranked two to five responding consultants as ranked by the selection committee. The short listed consultants are further evaluated by a selection committee (the original committee or another committee) and the top-ranked firm is selected from the field of short listed candidates. In both instances (short list/ no short list) at the completion of the selection process the committee develops a final ranking and identifies the top-ranked consultant.

The following individuals have generously offered to serve on the committee:

1. Gabby O’Shea : cyclist and bike safety advocate
2. Tom Olsen: cyclist and member of Village Historic Preservation Commission.
3. Daniel Lipson: cyclist and chair of the joint Town & Village Bicycle-Pedestrian Committee
4. Chris White: works in the Ulster County Planning office, experienced with constructing bike paths at the County level
5. Thomas Eickelberg: cyclist and local resident
6. Susan Blickstein: cyclist and planner with experience in bike path development

Approved by the Town Board of the Town of New Paltz

Neil Bettez, Town Supervisor

Date