

**NYSDEC Division of Materials Management
Bureau of Permitting and Planning**

**Municipal Waste Reduction & Recycling
Capital Project Pre-Application**

This form entitles the applicant to be considered for a waste reduction/recycling grant administered by the NYSDEC. It is NOT a full application. Upon notice from NYSDEC the applicant will be required to complete a full application.

Step1 Provide some identifying information:

Applicant Town of New Paltz	DEC Region 3
County <input type="checkbox"/>	County Ulster
Check Applicant type(s):	
County <input type="checkbox"/>	City <input type="checkbox"/>
Town <input checked="" type="checkbox"/>	Village <input type="checkbox"/>
Local Public Authority <input type="checkbox"/>	Local Public Benefit Corporation <input type="checkbox"/>
School District <input type="checkbox"/>	Other District <input type="checkbox"/>
	Native American tribe or nation (in NYS) <input type="checkbox"/>

Project Name or Description: **Brush and Food Waste Composting Project**

Project Manager: **Laura Petit, Recycling Coordinator**
(name & title of Municipal Employee who can provide project information)

Address: **3 Clearwater Road
PO Box 550
New Paltz, NY 12561**

Phone: **845-255-8456**

E-mail: **recycling@townofnewpaltz.org**

Project category: (check all that apply)

Recycling Equipment/Structures/Facilities <input type="checkbox"/>	Recycling Collection Vehicle(s) <input type="checkbox"/>
Composting Equipment/Structures/Facilities <input checked="" type="checkbox"/>	Waste Reduction Equipment/Structures <input type="checkbox"/>

A. Total project cost \$ **0.00**

B. Percent use for Recycling/Composting **100 %** (only projects from 50% to 100% dedicated qualify)

C. State Share Request (50% x A x B) \$ **0.50**

Please do NOT fill-in the green fields.
They will calculate values automatically

Are the items in this pre-application **completely purchased?**

Are the items in this pre-application **partly purchased?**

Are the items in this pre-application **not yet purchased?**

Step 2. Provide a brief SCOPE OF WORK for your project. (one paragraph)

The scope of work proposes that the Town of New Paltz and SUNY New Paltz cooperate on a food waste composting project to create a "Model for Sustainable Food Waste Composting" that can be recreated at satellite sites. A registered composting area will be created at the Town's Clearwater site, and material generated at the campus dining hall will be brought in, and composted using brush ground onsite as a bulking agent in static piles.

Municipal Waste Reduction & Recycling Capital Project Pre-Application (continued)

Step 3. Describe what will be ACCOMPLISHED with this grant (one paragraph).

The collection and composting of food waste (which is 30% of the waste stream) in addition to the expansion of backyard composters will greatly reduce materials slated for the landfill. The food waste currently collected at SUNY New Paltz is being shipped to a processing facility 1 1/2 hours away. The Town facility is approximately 6 miles from campus; greatly reducing the carbon footprint and created an end product that will benefit the public.

Step 4. Provide a BUDGET.

You may fill in the form below or submit a separate attachment for your budget.

Period Covered by this Grant Request 2012 to 2013

Description of expense	Total Cost	Recycling Use Percent	Eligible Cost
8-ton excavator	\$100,000.00	100 %	\$100,000.00
Tub Grinder	\$90,000.00	100 %	\$90,000.00
		%	\$0.00
		%	\$0.00
		%	\$0.00
		%	\$0.00
		%	\$0.00
		%	\$0.00
		%	\$0.00
		%	\$0.00

Attach an additional chart, if necessary

Total Eligible Expenses - \$ 190,000.00

State Aid Requested (50% of Total Eligible Expenses) - \$ 190,000.00

Municipal Waste Reduction & Recycling Capital Project Pre-Application (continued)

Step 5: Carefully read the following information.

1. Completing a "Pre-Application" is NOT a guarantee of funding.
2. The project manager will be notified when funding becomes available for the project. At that time, a full final application must be completed in order to receive funding.
3. Failure to submit the final application with all required information will result in the project being disapproved and removed from the waiting list.
4. Upon approval by the DEC of a final application, a municipality must enter into a contract with the NYSDEC to obtain funding.
5. Applicants must incur all expenses and request State reimbursement at a 50% rate. Proof of payment is necessary to receive State reimbursement.
6. If this file is being e-mailed to DEC, it will only be considered received if a confirmation reply is received by the applicant.



Check this box if you understand the terms listed above.
Pre-applications cannot be accepted unless the box is checked.
Call 518-402-8678 if you do not understand these items.

Step 6: Submit this entire form:

E-mail the completed electronic form to planning@gw.dec.state.ny.us

If you do not receive a reply confirmation, the pre-application will not be considered received. Please re-send by regular mail or Fax

OR Send this entire paper document by US Mail to:

NYS Dept. of Environmental Conservation
Division of Materials Management
Bureau of Permitting and Planning
Planning and Municipal Assistance Section
625 Broadway
Albany, NY 12233-7260

OR Fax this entire document to 518-402-9024

Municipal Waste Reduction & Recycling Program Pre-Application Frequently Asked Questions

What will this program fund?

Purchases of dedicated recycling or composting or waste reduction facilities and equipment, including recycling vehicles, paper balers, can crushers, plastics shredders, MRF's, wood chippers, tub grinders, screeners, reuse centers, etc. Costs of a Recycling Coordinator; direct costs for waste reduction or recycling public education/promotion/outreach are also eligible for funding. Call 518-402-8678 for the RECYCLING COORDINATION/EDUCATION application.

Who is eligible to apply?

Counties, cities, towns, villages, local public authorities or local public benefit corporations (as established by State law), school districts, supervisory districts, Native American tribes or nations residing in New York State, or any combination of the above. Private sector companies, not-for-profit corporations or State agencies are **not** eligible for this program.

What is the status of funding for the program?

Funding is appropriated in the annual State budget. DEC maintains a waiting list of projects in anticipation of monies becoming available in future budgets. Please call 518-402-8678 for a more precise funding status.

How can my community apply?

Applicants need only complete a "Pre-application" and submit the required information, as outlined on the "Pre-application." This will insert your project on the waiting list until funding becomes available.