

CATEGORY 1: STREAMLINED PERMITTING FOR PHOTOVOLTAIC SYSTEMS AND ELECTRIC VEHICLE CHARGING STATIONS

Funding Available: Up to \$1 million

Eligible Applicants

Entities having jurisdiction for permitting, land use planning, and zoning are eligible applicants. The applicant, if successful, will have a contractual obligation to NYSERDA and will act as the main point of contact for NYSERDA for all project-related matters.

Project Eligibility

All Category 1 applicants must demonstrate that they have adopted a streamlined permitting process for installing PV systems and/or Electric Vehicle Supply Equipment (EVSE) stations or zoning and parking ordinances that specifically accommodate EVSE. Applicants may apply for awards for adopting one or both of the streamlined permitting processes outlined below. Total award amounts for Category 1 will be capped at \$5,000 per applicant for applicants representing a population of up to 30,000 residents and \$10,000 per applicant for applicants representing a population larger than 30,000 residents. Applications will be accepted pending NYSERDA approval of the following documentation demonstrating streamlined permitting process elements. Applications must be submitted after all work has been completed with all relevant documentation attached.

Streamlined EVSE Permitting Process or Zoning/Parking Ordinances:

Funding will be awarded in the amount of \$2,500 per project for applicants representing a population of up to 30,000 residents and \$5,000 per project for applicants representing a population larger than 30,000 residents. To be eligible for funding, applicants must demonstrate that the Program Participation Requirements outlined below have been met. For more information, please reference the "Creating EV-Ready Towns and Cities: A Guide to 4

Planning and Policy Tools” document, which can be found at the following location:
<http://www.nyserda.ny.gov/guidance>.

Program Participation Requirements (Must do either 1a or 1b AND either 2a or 2b):

1. For both (1a) and (1b), jurisdictions should also demonstrate that fees for EVSE installations are in line with other similar procedures in the jurisdiction and incorporate a step into the permitting process by which the building owner must notify the local electric utility of the EVSE installation.

a. Existing Minor Work Processes: Several jurisdictions have chosen to label residential EVSE as “minor work”, classifying it on the same level as a large electrical appliance. This implies that the EVSE installation will be straightforward, without much custom work or electrical service upgrades. Labeling it as minor work can lower the cost of the permit and the time required to execute the process. Some jurisdictions have a simplified residential EVSE permit form that can be used if specific conditions are met (e.g., installation is in a private garage, electrical service to the house is at least 200 amps, and EVSE does not exceed 200 amps). Applicants must demonstrate that they have updated their permitting process to define EVSE installations as “minor work” and that the permitting process for EVSE installations now consists of a simplified application process and permitting fees consistent with similar “minor work.”

OR

b. Permitting Template: Where the existing permitting procedures do not properly facilitate EVSE installations, municipalities can use a separate permit specific to EVSE. Having such a permit suggests a jurisdiction has researched the EVSE installation process in general. Applicants must demonstrate that they have adopted a permitting procedure based on the model permitting template created by The Alternative Fuels Data Center at the U.S. Department of Energy, which can be found at:
http://www.afdc.energy.gov/pdfs/EV_charging_template.pdf. Applicants must also require installers to complete an EVSE load calculation worksheet.

AND

2.

a. Zoning: Municipalities can ease the way for further installation of EVSE by clarifying zoning ordinances. Applicants must submit documentation of zoning ordinance amendments that define “electric vehicle charging station” and what type of electric vehicle charging is permissible in each zoning category or define “electric vehicle charging” as an accessory use for appropriate zoning categories.

OR

b. Parking: Municipalities can encourage drivers to use EVs through their parking ordinances by providing discounted or free parking to EV drivers and barring cars that are not charging from parking in designated EVSE-adjacent parking spaces. Applicants must submit documentation of parking ordinance amendments that eliminate hourly parking fees at public lots for EVs (only

5

eligible if there are hourly fees for parking in the municipality) and bar cars that are not charging from parking in designated EVSE-adjacent parking spaces.

Streamlined PV Permitting Application Process:

Funding will be awarded in the amount of \$2,500 per project for applicants representing a population of up to 30,000 residents and \$5,000 per project for applicants representing a population larger than 30,000 residents. To be eligible for funding, applicants must demonstrate that all of the Program Participation Requirements outlined below have been met. For more information, please reference NYSERDA's CFA Guidance materials, which can be found at the following location:

<http://www.nyserdera.ny.gov/guidance>.

Program Participation Requirements:

1. Applicants located outside of Nassau County and Suffolk County (Long Island) must demonstrate that they have adopted a permitting procedure based on the NYS Standard Solar Permitting Form, which will be available here on July 1, 2013: <http://www.nyserdera.ny.gov/guidance>. A webinar will be scheduled in June 2013 to gather input on the NYS Standard Solar Permitting Form. Information on the webinar will be posted to the above website as soon as it becomes available.

2. Applicants within Nassau County and Suffolk County (Long Island) must demonstrate that they have adopted a permitting procedure based on the Long Island Power Authority's "Solar Energy System Fast Track Permit Application, which will be available here on July 1, 2013:

<http://www.nyserdera.ny.gov/guidance>. Applicants that already received incentives from LIPA for adopting these streamlined permitting processes are not eligible to receive more funding through NYSERDA.

Ineligible Projects

Projects must meet eligibility requirements outlined in the section of this document entitled "Project Eligibility."

Application Process

Applications will be accepted through the Consolidated Funding Application (CFA). Applicants should contact CGC@nyserdera.ny.gov for guidance.

NYSERDA will begin reviewing applications for Category 1 starting July 1, 2013 and until September 30, 2014, until funds are exhausted, or until the solicitation is revised by NYSERDA, whichever comes first. A separate CFA must be completed for each unique project. The Streamlined EVSE Permitting Process is considered a unique project as is the Streamlined PV Permitting Application Process. Applications must be submitted **after** all work has been completed with all relevant documentation attached.

Selection Criteria

Projects must meet eligibility requirements and documentation submittal requirements outlined in the sections of this document entitled "Project Eligibility." 6

Examples of Eligible Projects

There are no examples for this