

### Parade/Event Request Sign-Off Form

This form is to be used by any organization/group requesting permission to sponsor a parade or event in the Town or Village of New Paltz. ALL steps MUST be completed before final permission will be granted by the Town or Village of New Paltz can be granted.

**Step 1:** (all fields must be completed)

Organization/group name: Hospice Foundation, Inc. / Wendell HARP Memorial 5K Run-Walk

Contact person: Michael E. Murphy, Executive Director

Contact person's phone numbers: (H) 677-5140 (W) 473-2273 x 1107 (C) \_\_\_\_\_

Date of event: 9-7-13 Rain date (if any): \_\_\_\_\_

Exact time of event: 7:30A - 12 NOON 7:30A - SETUP  
9:30A - START OF RACE

**Step 2:** (check ONE parade route only)

These are the three most common parade routes. In the space provided, place a check (✓) mark indication your parade route choice. If you wish to propose an alternate parade route, check the box provided and fill in the complete route. A final determination on which parade route will be utilized will be made by the New Paltz Police Department. Some of the factors that are utilized in this decision are anticipated parade size and public safety issues. To utilize Hasbrouck Park, place a check (✓) mark next to the space provided AND submit a "Park Use Request Form" to the Village Clerk. (If you wish to sponsor a parade AND utilize Hasbrouck Park, check your requested parade route AND Hasbrouck Park).

Parade Route One: Beginning in the New Paltz Middle School parking lot, proceed north on S. Manheim Blvd to Main Street. Proceed west on Main Street to Plattekill Avenue. Proceed south on Plattekill Avenue to the Village of New Paltz Fire Department/Village Hall. (If you wish to extend your parade end-point to the entrance to Hasbrouck Park, check here \_\_\_\_\_. This does not grant you permission to utilize Hasbrouck Park, check below AND submit a "Park Use Request Form" to Village Clerk.

Parade Route Two: Beginning on North Manheim Blvd., proceed south to Main Street. Proceed west on Main Street to Plattekill Avenue. Proceed south on Plattekill Avenue to the Village of New Paltz Fire Department/Village Hall. (If you wish to extend your parade end-point to the entrance to Hasbrouck Park, check here \_\_\_\_\_. This does not grant you permission to utilize Hasbrouck Park, you must check below AND submit a "Park Use Request Form".)

Parade Route Three: Beginning on Plattekill Avenue by the SUNY New Paltz Old Main Circle, proceed north on South Oakwood Terrace to Main Street. Proceed west on Main Street to the alleyway/driveway next to Gourmet Pizza and turn south, proceed through the Plattekill Avenue municipal lot back onto Plattekill Avenue and returning south to the SUNY New Paltz Old Main Circle.

Alternate Parade Route: See MAP

\_\_\_\_\_ Hasbrouck Park      Start time of park event \_\_\_\_\_ End time of park event \_\_\_\_\_

Please bring this form to the Village of New Paltz Clerk's Office, M-F between 9 a.m. and 4 p.m.

**Do NOT write in this area, to be completed by NPPD personnel only!**

Received by DET/SGT ROBERT LUCCHESI of the New Paltz Police Department on: JULY 23, 2013

(must be a minimum of 35 days prior to the event date)

**Step 3:** (can only be completed once previous steps have been completed)

In order to assure and maintain public safety, ALL parades and events documented on this form must receive signatory approval from the New Paltz Police Department and the New Paltz Town and/or Village Board. If your application is approved, the Police Department will forward it to the New Paltz Town and/or Village Board. If your application is approved by the Village Board they will advise you who will also sign off on this form. If your application is approved by the Town Board they will advise you on who will sign off on this form.

**Sign-Off #1**

New Paltz Police Department     Approved     Denied     Parade route changed to route # \_\_\_\_\_ Date: 07-23-2013

Reason for change/denial: RACE DOES NOT REQUIRE ANY TRAFFIC CONTROL OR STREET CLOSURE

Title: DET/SGT      Print name: ROBERT LUCCHESI      Signature: 

**Sign-Off #2**

New Paltz Town and/or Village Board     Approved     Denied      Date: \_\_\_\_\_

Reason for denial: \_\_\_\_\_

Title: \_\_\_\_\_ Print name: \_\_\_\_\_ Signature: \_\_\_\_\_

If your application is approved by the above two entities, you will be notified by the Town and/or Village of New Paltz. The approving board will forward this form to the New Paltz Police Department for proper filing. You will receive a copy of this form at this point.

**Please review the Event / Parade Application Request Procedures attached to this application.**

**DO NOT COMPLETE THE FOLLOWING FOUR LINES, TO BE COMPLETED BY NPPD PERSONNEL ONLY!**

SUNY New Paltz Police Dept.: (Print) \_\_\_\_\_ (Sign) \_\_\_\_\_ (Date) \_\_\_\_\_

New Paltz Rescue Squad: (Print) \_\_\_\_\_ (Sign) \_\_\_\_\_ (Date) \_\_\_\_\_

New Paltz Fire Dept.: (Print) \_\_\_\_\_ (Sign) \_\_\_\_\_ (Date) \_\_\_\_\_

Village Highway Dept.: (Print) \_\_\_\_\_ (Sign) \_\_\_\_\_ (Date) \_\_\_\_\_





# HOSPICE FOUNDATION, INC.

Serving the Mid-Hudson Region  
374 Violet Avenue • Poughkeepsie, NY 12601 • (845) 473-2273



POUGHKEEPSIE,  
NY 12601

50-7101/2219

2126

DATE CHECK NO. PAYEE I.D.

6.24.13 2126

PAY THIS AMOUNT

\$250.00

PAY  
TO THE  
ORDER  
OF

Town of New Paltz  
Town Supervisor

*[Handwritten Signature]*  
\_\_\_\_\_  
*[Handwritten Signature]*  
\_\_\_\_\_

EMT & S.I.C.

⑈002126⑈ ⑆221971015⑆ 7700004885⑈



# HOSPICE FOUNDATION, INC.

Serving the Mid-Hudson Region

374 Violet Avenue • Poughkeepsie, NY 12601 • (845) 473-2273

**Rhinebeck**  
SAVINGS BANK

POUGHKEEPSIE,  
NY 12601

2126

50-7101/2219

DATE

CHECK NO.

PAYEE I.D.

6.24.13

2126

PAY THIS AMOUNT

\$250.00

PAY  
TO THE  
ORDER  
OF

Town of New Paltz  
Town Supervisor

*[Handwritten Signature]*  
\_\_\_\_\_  
*[Handwritten Signature]*  
\_\_\_\_\_ MP  
MP

SAFETY COPY S.E.C.  
SAFETY COPY S.E.C.

THIS DOCUMENT CONTAINS HEAT SENSITIVE INK. TOUCH OR PRESS HERE - RED IMAGE DISAPPEARS WITH HEAT.

⑈002126⑈ ⑆221971015⑆ 7700004885⑈





### Parade/Event Request Sign Off Form

This form is to be used by any organization/group requesting permission to sponsor a parade or event in The Town or Village of New Paltz. ALL steps that MUST be completed before final permission by the Town or Village of New Paltz can be granted.

**Step 1:** (all fields must be completed)

Organization/group name: New Paltz Reformed Church / Huguenot St. Apple Festival

Contact person: Lisa Curtis

Contact person phone #s: (H) 255 - 8950 (W) N/A (C) 706 - 3795

Date of event: Oct. 5, 2013 (rain date if any) None (exact times) 9:00 am - 5:00 pm

**Step 2:** (check one parade route only)

These are the three most common parade routes. In the space provided, place a check (✓) mark indicating your parade route choice. If you wish to propose an alternate parade route, check the box provided and fill in the complete route. A Final determination on which parade route will be utilized will be made by the New Paltz Police Department. Some of the factors that are utilized in this decision are anticipated parade size and public safety issues. To utilize Hasbrouck Park, place a check (✓) mark next to the space provided. (If you wish to sponsor a parade AND utilize Hasbrouck Park, check your requested parade route AND Hasbrouck Park;

Parade route one; Beginning in the New Paltz Middle School parking lot, proceed north on South Manheim Blvd to Main Street. Proceed west on Main Street to Plattekill Avenue. Proceed south on Plattekill Avenue to the Village of New Paltz Fire Department/Village Hall. (If you wish to extend your parade end point to the entrance to Hasbrouck Park check here . This does not grant you permission to utilize Hasbrouck Park, you must check below to utilize the park itself.)

Parade route two; Beginning on North Manheim Blvd., proceed south to Main Street. Proceed west on Main Street to Plattekill Avenue. Proceed south on Plattekill Avenue ending in front of the New Paltz Fire Department/Village Hall. (If you would like to extend your parade end point to the entrance to Hasbrouck Park check here . This does not grant you permission to utilize Hasbrouck Park, you must check below to utilize the park itself.)

Parade route three; Beginning on Plattekill Avenue by the SUNY New Paltz Old Main Circle, proceed north on South Oakwood Terrace to Main Street. Proceed west on Main Street to the alleyway/driveway next to Gourmet Pizza and turn south, proceed through the Plattekill Avenue municipal lot back onto Plattekill Avenue back to the SUNY New Paltz Old Main Circle.

Alternate parade route Please close traffic on Huguenot Street  
from Broadhead Avenue to the bend  
on Huguenot Street to the north of the  
church.

Hasbrouck Park Start time of park event: \_\_\_\_\_ End time of park event: \_\_\_\_\_ Broadhead

\*\*\*STOP\*\*\*



You must now bring this form to the New Paltz Town Hall M-F between the hours of 8:30 a.m. to 5:00 p.m. before step 3 can be completed

*Do not write in this area, to be completed by NPPD personnel only*

Received by DET/SGT ROBERT LUCITEO of the New Paltz Police Department on: 07232013 (must be a minimum of 35 days prior to the event date.)

**Step 3;** (can only be completed once steps one and two have been completed)

In order to assure and maintain public safety, ALL parades and events documented on this form must receive signatory approval from The New Paltz Police Department and New Paltz Town and/or Village Boards. If your application is approved, the police department will forward it to the New Paltz Town and/or Village Board. If your application is approved by the Village Board, you will be advised by the Village Board who will also sign off on this form. IF your application is approved by the Town Board you will be advised by the Town Board who will also sign off on this form.

\*New Paltz Police Department:  Approved  Denied Parade route changed to route # \_\_\_\_\_ Date: 07232013

Reason for change/denial: NO POLICE COVERAGE NEEDED - VILLAGE DPW WILL NEED TO PROVIDE BARRICADES

(Title) DETECTIVE SERGEANT (Print) ROBERT LUCITEO (Sign) 

\*New Paltz Town and/or Village Board:  Approved  Denied Date: \_\_\_\_\_

Reason for denial: \_\_\_\_\_

(Title) \_\_\_\_\_ (Print) \_\_\_\_\_ (Sign) \_\_\_\_\_

*\*If approved by the above two entities, you will be notified by the Town and or Village of New Paltz. The approving board will forward this form to the New Paltz Police Department for proper filing. You will receive a copy of this form at this point.*

*Please review the Event/Parade Application Request Procedures attached to application.*

**DO NOT COMPLETE THE FOLLOWING FOUR LINES. TO BE COMPLETED BY NPPD PERSONNEL ONLY**

SUNY New Paltz Police Advised: (Print) \_\_\_\_\_ (Sign) \_\_\_\_\_ (Date) \_\_\_\_\_

New Paltz Rescue Squad Advised: (Print) \_\_\_\_\_ (Sign) \_\_\_\_\_ (Date) \_\_\_\_\_

New Paltz Fire Department Advised: (Print) \_\_\_\_\_ (Sign) \_\_\_\_\_ (Date) \_\_\_\_\_

Village Highway Department Advised (Print) \_\_\_\_\_ (Sign) \_\_\_\_\_ (Date) \_\_\_\_\_



EMANUEL CURTIS  
LISA BYERLY-CURTIS  
33 ELTING AVE.  
NEW PALTZ, NY 12561

8983

50-7126/2219  
02

7/19/13

Date

Pay to the  
Order of

Town of New Paltz

\$ 25.00

Twenty five and 00/100

Dollars

7

See City  
Posting  
Details on  
Back

Ulster Savings

www.ulstersavings.com  
866-440-0391

For

Apple Festival

*[Signature]*

⑆ 221971264⑆ 562490126⑆ 8983

Ms and Clerk

MAJON REEF 1/1/13



# CERTIFICATE OF LIABILITY INSURANCE

REFOR-5 OP ID: MM

DATE (MM/DD/YYYY)

07/23/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER William A. Smith & Son, Inc. 380 Broadway Newburgh, NY 12550 William A Smith & Son, Inc	Phone: 845-561-1706 Fax: 845-561-1697	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Reformed Church of New Paltz 92 Huguenot St New Paltz, NY 12561	INSURER A : Peerless Insurance Co INSURER B : Excelsior Ins Co INSURER C : INSURER D : INSURER E : INSURER F :	24198	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR / WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	X	CBP8284822	05/22/2013	05/22/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		CU8801353	05/22/2013	05/22/2014	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Certificate holder is added as additional insured as respects to liability and as per written contract for event being held on 10/5/13.

CERTIFICATE HOLDER VILLA21 Village of New Paltz 25 Plattekill Ave New Paltz, NY 12561	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>John H. Smith, Sr</i>
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EMANUEL CURTIS  
LISA BYERLY-CURTIS  
33 ELTING AVE.  
NEW PALTZ, NY 12561

8983

50-7126/2219  
02

7/19/13

Date

Pay to the  
Order of

Town of New Paltz

\$ 25.00

Twenty five and 00/100

Dollars



Security  
Features  
Details on  
back

Ulster Savings

www.ulstersavings.com  
866-440-0391

For

Apple Festival

*[Signature]*

⑆221971264⑆ 562490126⑈ 8983

Harland Clarke

MARCONI SHEPHERD™

