



**PARADE REQUEST APPLICATION**

This form is to be used by any organization or group requesting permission to sponsor a parade in the Town of New Paltz, N.Y. ("Town"), and must be completed and submitted to the Town Clerk at least 60 days in advance of the parade date. All steps of this application must be completed. The completed application must be delivered to the Town Clerk, 1 Veterans Drive, New Paltz, New York, together with a \$25.00 non refundable administrative fee in order to begin processing the application. Please review the Parade Application Instructions on the reverse side of this application.

**Step 1: (all fields must be completed)**

Organization/group name and address: New Paltz Council of Churches  
Contact Person: F. Andrew Wyns Phone# (845) 256-8480 email: F.awyns@gmail.com  
Date of Parade: 03/29/05 Rain date (if any): \_\_\_\_\_ Start time: 1:00 pm End time: 3:00 pm  
Insurance Carrier: The Hartford

**Step 2: (check ONE parade route only)**

Place a ( X ) mark indicating your parade route choice. If you wish to propose an alternate parade route, check the box provided and fill in the complete route. A final determination on which parade route will be permitted will be made by the Town Board.

If parade is to be followed by an event at a Village or Town park, a separate Event Use Application must be completed and submitted to either the Village Clerk or Town Clerk.

- Parade Route One:** Beginning in the New Paltz Middle School parking lot, proceed north on S. Manheim Blvd. to Main Street. Proceed west on Main Street to Plattekill Avenue. Proceed south on Plattekill Avenue to the Village of New Paltz Fire Department/Village Hall. If you wish to extend your parade end-point to the entrance to Hasbrouck Park, check here . This does not grant you permission to use Hasbrouck Park. You must submit a separate "Event Use Application" to the Village Clerk.
- Parade Route Two:** Beginning on North Manheim Blvd., proceed south to Main Street. Proceed west on Main Street to Plattekill Avenue. Proceed south on Plattekill Avenue to the Village of New Paltz Fire Department/Village Hall. If you wish to extend your parade end-point to the entrance to Hasbrouck Park, check here . This does not grant you permission to use Hasbrouck Park. You must submit a separate "Event Use Application" to the Village Clerk.
- Parade Route Three:** Beginning on Plattekill Avenue by the SUNY New Paltz Old Main Circle, proceed north on South Oakwood Terrace to Main Street. Proceed west on Main Street to the alleyway/driveway next to Gourmet Pizza and turn south, proceed through the Plattekill Avenue municipal lot back onto Plattekill Avenue and returning south to the SUNY New Paltz Old Main Circle.
- Parade Route Four:** Beginning in the New Paltz Middle School Parking lot, proceed south on S. Manheim Blvd. to Plattekill Avenue turn west to Hasbrouck Ave., turn left at intersection of Plattekill and Hasbrouck Aves. and proceed to Hasbrouck Park. This does not grant you permission to use Hasbrouck Park. You must submit a separate "Event Use Application" to the Village Clerk.
- Alternate Parade Route:** \_\_\_\_\_

I, Andrew Wyns, certify that the above information is correct, I have read the instructions on the reverse side hereof, I agree to abide by the Town Parade Policies, I am authorized to sign this application on behalf of the above-named organization, I understand the applicant shall indemnify and hold the Town and Village of New Paltz harmless from any personal injury, including death, and any property damage arising from the parade, including the applicant's use of the public streets for the parade.

Dated: 12/11/14

Signature: Andrew Wyns

Title: Father

FOR TOWN INTERNAL USE ONLY

Application Received by Town Clerk on: 12/4/14

Sign-Off #1

New Paltz Police Department:  Approved  Denied  Parade route changed to route #      Date: 12042014

Reason for change/denial:       
Total estimated personnel hours: 10 OFFICERS / 20 HOURS EACH - 20 HOURS - SEE EMAIL RESPONSE

Title: LT. Print name: ROBERT LUCHESE Signature: [Signature]

TO BE COMPLETED BY NPPD PERSONNEL ONLY IF APPLICABLE:

SUNY New Paltz Police Dept.: (Print)      (Sign)      Date     

New Paltz Rescue Squad: (Print)      (Sign)      Date     

New Paltz Fire Dept.: (Print)      (Sign)      Date     

Sign-Off #2

Village Highway Dept.:  Approved  Denied      Date:      Signature:     

Village Board:  Approved  Denied      Date: 1/28/15 Signature: [Signature]

Reason for denial:       
as per village clerk - see email.

Sign-Off #3

Town Board:  Approved  Denied      Date:     

Reason for denial:     

Supervisor's Signature:      Date: