



October 16, 2014

Dear Kelly:

Please let this letter serve as our formal request of a refund of our remaining escrow monies being held in planning board account #PB14-11 in the amount of ~~\$1848.55~~ **\$1,694.95**

Should you have any questions or need to contact me I can be reached at 845-255-2122.

Thank you,

Sincerely,

A handwritten signature in black ink, appearing to read 'Dawn Stewart'.

Dawn Stewart
General Manager

2/19/15 - Confirmed @

Project Id: PB14-11

Description: NOVELLA-BRIDAL GAZEBO SITE PL Status: Active

Starting Date: 0

Ending Date: 02/19/15

Po Transactions: Summarized

* Transaction is included in Previous and/or Opening Balance

** Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

Date	Description	Trans Amount	Balance
07/14/14	Add Acct	0.00	0.00
06/30/14	Adjustment REC INITIAL BALANCE IN NEW SYSTEM Post Ref: E 3 7	499.55-	499.55-
08/22/14	Deposit Ck: 264 NOVELLA CATERING; BRIDAL SHOWER GAZEBO Post Ref: R 2010 1	1,792.00	1,292.45
09/11/14	Deposit Ck: 1267 ESCROW DEPOSIT Post Ref: R 1971 5	1,500.00	2,792.45
09/19/14	PO 14-02050 10 Paid Ck 18384 Novella's/Albatross PB 14-11 Vn JACOB001 JACOBOWITZ & GUBITS En 08/20/14	389.50-	2,402.95
09/19/14	PO 14-02053 1 Paid Ck 18345 Novella's/Albatross PB14-11 Vn CLOUS001 DAVID CLOUSER & ASSOC. En 08/20/14	204.80-	2,198.15
10/17/14	PO 14-02301 7 Paid Ck 18546 from Novella's escrow Vn JACOB001 JACOBOWITZ & GUBITS En 09/26/14	143.50-	2,054.65
10/17/14	PO 14-02382 3 Paid Ck 18546 PB Attorney fees-reimbursable Vn JACOB001 JACOBOWITZ & GUBITS En 10/01/14	92.25-	1,962.40
01/01/15	Adjustment PO#14-02781; CLOUSER 103046, CK#18875 Post Ref: E 8 2	153.60-	1,808.80
01/01/15	Adjustment PO#14-01709; CLOUSER 102970, CK#17980 Post Ref: E 8 1	113.85-	1,694.95

TOWN OF NEW PALTZ

1/28/2015

Planning Board
ONE VETERANS DRIVE, PO BOX 550
NEW PALTZ, NY 12561
845-255-3067

Escrow #: 140

PROJECT: Novella's
2 Terwilliger Ln

Project #: PB 14-11

86.12-4-8.100

Site Plan

Date	Trans Type	Invoice # / Check #	Amount
6/30/2014 <i>Site Plan</i>	Clouser, Dave Invoice		-\$499.55
7/28/2014 <i>Site Plan</i>	Clouser, Dave Invoice		-\$113.85
7/28/2014 <i>Site Plan</i>	Lithco, George Invoice		-\$389.50
8/5/2014 <i>Site Plan</i>	Clouser, Dave Invoice		-\$204.80
8/20/2014 <i>Site Plan</i>	Credit Adjustment	1267	\$1,500.00
8/21/2014 <i>Site Plan</i>	Credit Adjustment	264	\$1,792.00
8/29/2014 <i>Site Plan</i>	Lithco, George Invoice		-\$143.50
9/26/2014 <i>Site Plan</i>	Lithco, George Invoice		-\$92.25
10/20/2014 <i>Site Plan</i>	Clouser, Dave Invoice		-\$153.60

Total Initial Amount Required: \$3,000.00

Threshold for Replenishment: \$1,500.00 or %

Balance: \$1,694.95

Needs Replenishment: No