

PARADE REQUEST APPLICATION

This form is to be used by any organization or group requesting permission to sponsor a parade in the Town of New Paltz, N.Y. ("Town"), and must be completed and submitted to the Town Clerk at least 60 days in advance of the parade date. All steps of this application must be completed. The completed application must be delivered to the Town Clerk, 1 Veterans Drive, New Paltz, New York, together with a \$25.00 non refundable administrative fee in order to begin processing the application. Please review the Parade Application Instructions on the reverse side of this application.

Step 1: (all fields must be completed)

Organization/group name and address: Shawangunk Runners, 501 Swartekill Rd, New Paltz NY 12561
Contact Person: Beth Glace Phone#: 917-690-9250 email: LBC@NISMAT.ORG
Date of Parade: 8/3/15 Rain date (if any): _____ Start time: 7pm End time: 8:00 pm
Insurance Carrier: Philadelphia Indemnity Ins. via ESIX 3 LLC; through USA Track + Field

Step 2: (check ONE parade route only)

Place a (X) mark indicating your parade route choice. If you wish to propose an alternate parade route, check the box provided and fill in the complete route. A final determination on which parade route will be permitted will be made by the Town Board.

If parade is to be followed by an event at a Village or Town park, a separate Event Use Application must be completed and submitted to either the Village Clerk or Town Clerk.

Parade Route One: Beginning in the New Paltz Middle School parking lot, proceed north on S. Manheim Blvd. to Main Street. Proceed west on Main Street to Plattekill Avenue. Proceed south on Plattekill Avenue to the Village of New Paltz Fire Department/Village Hall. If you wish to extend your parade end-point to the entrance to Hasbrouck Park, check here . This does not grant you permission to use Hasbrouck Park. You must submit a separate "Event Use Application" to the Village Clerk.

Parade Route Two: Beginning on North Manheim Blvd., proceed south to Main Street. Proceed west on Main Street to Plattekill Avenue. Proceed south on Plattekill Avenue to the Village of New Paltz Fire Department/Village Hall. If you wish to extend your parade end-point to the entrance to Hasbrouck Park, check here . This does not grant you permission to use Hasbrouck Park. You must submit a separate "Event Use Application" to the Village Clerk.

Parade Route Three: Beginning on Plattekill Avenue by the SUNY New Paltz Old Main Circle, proceed north on South Oakwood Terrace to Main Street. Proceed west on Main Street to the alleyway/driveway next to Gourmet Pizza and turn south, proceed through the Plattekill Avenue municipal lot back onto Plattekill Avenue and returning south to the SUNY New Paltz Old Main Circle.

Parade Route Four: Beginning in the New Paltz Middle School Parking lot, proceed south on S. Manheim Blvd. to Plattekill Avenue turn west to Hasbrouck Ave., turn left at intersection of Plattekill and Hasbrouck Aves. and proceed to Hasbrouck Park. This does not grant you permission to use Hasbrouck Park. You must submit a separate "Event Use Application" to the Village Clerk.

Alternate Parade Route: On Rail Trail, heading north from Reformed Church, over Wallkill River, turn around approx. 1/2 mile north of Wallkill Riv.

I, Beth Glace, certify that the above information is correct, I have read the instructions on the reverse side hereof, I agree to abide by the Town Parade Policies, I am authorized to sign this application on behalf of the above-named organization, I understand the applicant shall indemnify and hold the Town and Village of New Paltz harmless from any personal injury, including death, and any property damage arising from the parade, including the applicant's use of the public streets for the parade.

Dated: 6/8/15

Signature: Beth Glace

Title: V.P. Shawangunk Runners



FOR TOWN INTERNAL USE ONLY

Application Received by Town Clerk on: 6/11/15

Sign-Off #1

New Paltz Police Department: ___ Approved ___ Denied ___ Parade route changed to route # ___ Date: _____

Reason for change/denial: _____

Total estimated personnel hours: _____

Title: _____ Print name: _____ Signature: _____

TO BE COMPLETED BY NPPD PERSONNEL ONLY IF APPLICABLE:

SUNY New Paltz Police Dept.: (Print) _____ (Sign) _____ Date _____

New Paltz Rescue Squad: (Print) _____ (Sign) _____ Date _____

New Paltz Fire Dept.: (Print) _____ (Sign) _____ Date _____

Sign-Off #2

Village Highway Dept.: ___ Approved ___ Denied ___ Date: _____ Signature: _____

Village Board: ___ Approved ___ Denied ___ Date: _____ Signature: _____

Reason for denial: _____

Sign-Off #3

Town Board: ___ Approved ___ Denied ___ Date: _____

Reason for denial: _____

Supervisor's Signature: _____ Date: _____

June 9, 2015

Rosanna Mazzaccari
Clerk, Town of New Paltz
PO Box 550
New Paltz, NY 12561

Dear Ms. Mazzaccari,

Our running club, the Shawangunk Runners, is hosting the 42nd Annual New Paltz Cross Country Race Series, which begins on July 6th. The final night of the series, August 3rd, is a non-timed "fun run" on the rail trail, starting at the Reformed Church in New Paltz and which will go out and back over the Wallkill River, crossing Springtown Rd. The Wallkill Valley Rail Trail Association has advised us that the Town's permission is required to use a section of trail.

The other races in the series are run on Mohonk and Minnewaska and we have insurance through USA Track and Field. I am attaching a sample insurance certificate which shows the terms and liability limits, and am including the race flyer.

We are hoping that we can obtain permission from the Town to run on this section of rail trail. We expect approximately 100 runners and we will provide traffic support for all paved road crossings. Please feel free to email me at lb@nismat.org, or to call me at 917-690-5250 with any questions or requests.

Sincerely,

Beth Glace
Vice President, Shawangunk Runners
501 Swartekill Rd
New Paltz, NY 12561

CERTIFICATE OF INSURANCE

DATE: 6/2/2015

CERTIFICATE NUMBER: 20150522335210

AGENCY:

ESIX 3 LLC
d/b/a Entertainment & Sports Insurance eXperts (ESIX)
d/b/a Entertainment and Sports Insurance Agency (California)
2727 Paces Ferry Road, Building Two, Suite 1500
Atlanta, GA 30339
678-324-3300 (Telephone)
678-324-3303 (Facsimile)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

NAMED INSURED:

USA Track & Field, Inc. Shawangunk Runners
132 East Washington Street, Suite 800
Indianapolis IN 46204

INSURERS AFFORDING COVERAGE:

INSURER A: Philadelphia Indemnity Ins. Co.
INSURER B: Philadelphia Indemnity Ins. Co.

EVENT INFORMATION:

New Paltz Cross Country Series - Race One (7/6/2015 - 8/4/2015)

POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:
A	GENERAL LIABILITY				
	X Occurrence	PHPK1241556	11/1/2014 12:01 AM	11/1/2015 12:01 AM	GENERAL AGGREGATE (Applies Per Event) \$3,000,000
	X Participant Legal Liability				EACH OCCURRENCE \$1,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.) \$1,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$1,000,000
					PRODUCTS-COMP/OP AGG \$3,000,000
B	UMBRELLA/EXCESS LIABILITY				
	X Occurrence	PHUB476653	11/1/2014 12:01 AM	11/1/2015 12:01 AM	AGGREGATE (Applies Per Event) \$10,000,000
					EACH OCCURRENCE \$10,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies.

The certificate holder is an additional insured as required by written contract or written agreement, but only for liability arising out of the negligence of the Named Insureds per the following endorsement: Additional Insured - Certificate Holders (Form PI-AM-002)

The General Liability policy is primary and non-contributory with respect to the negligence of the Named Insureds (Form CG 00 01).

The General Liability policy contains a blanket Waiver of Subrogation as required by contract per Waiver of Transfer of Rights of Recovery Against Others (Form CG 24 04).

Excess policy follows form of underlying General Liability.

CERTIFICATE HOLDER:

Minnewaska State Park, The People OF THE STATE OF NEW YORK, NEW YORK STATE EXECUTIVE DEPT, NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION, PALISADES INTERSTATE PARK COMMISSION, THEIR COMMISSIONERS, OFFICERS, AGENTS AND EMPLOYEES
PO Box 893
New Paltz NY 12561

NOTICE OF CANCELLATION:

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

AUTHORIZED REPRESENTATIVE:

