



RECEIVED
05/30/2014



Parade/Event Request Sign Off Form

This form is to be used by any organization/group requesting permission to sponsor a parade or event in The Town or Village of New Paltz. ALL steps that MUST be completed before final permission by the Town or Village of New Paltz can be granted.

Step 1: (all fields must be completed)

Organization/group name: SOS4KIDS Triathlon (NYTA)

Contact person: Michael Vance

Contact person phone #s: (H) 255-2181 (W) — (C) 594-3844

Date of event: Sept. 6 (rain date if any) None (exact times) 8 AM - 10 AM

Step 2: (check one parade route only)

These are the three most common parade routes. In the space provided, place a check (✓) mark indicating your parade route choice. If you wish to propose an alternate parade route, check the box provided and fill in the complete route. A Final determination on which parade route will be utilized will be made by the New Paltz Police Department. Some of the factors that are utilized in this decision are anticipated parade size and public safety issues. To utilize Hasbrouck Park, place a check (✓) mark next to the space provided. (If you wish to sponsor a parade AND utilize Hasbrouck Park, check your requested parade route AND Hasbrouck Park;

Parade route one; Beginning in the New Paltz Middle School parking lot, proceed north on South Manheim Blvd to Main Street. Proceed west on Main Street to Plattekill Avenue. Proceed south on Plattekill Avenue to the Village of New Paltz Fire Department/Village Hall. (If you wish to extend your parade end point to the entrance to Hasbrouck Park check here . This does not grant you permission to utilize Hasbrouck Park, you must check below to utilize the park itself.)

Parade route two; Beginning on North Manheim Blvd., proceed south to Main Street. Proceed west on Main Street to Plattekill Avenue. Proceed south on Plattekill Avenue ending in front of the New Paltz Fire Department/Village Hall. (If you would like to extend your parade end point to the entrance to Hasbrouck Park check here . This does not grant you permission to utilize Hasbrouck Park, you must check below to utilize the park itself.)

Parade route three; Beginning on Plattekill Avenue by the SUNY New Paltz Old Main Circle, proceed north on South Oakwood Terrace to Main Street. Proceed west on Main Street to the alleyway/driveway next to Gourmet Pizza and turn south, proceed through the Plattekill Avenue municipal lot back onto Plattekill Avenue back to the SUNY New Paltz Old Main Circle.

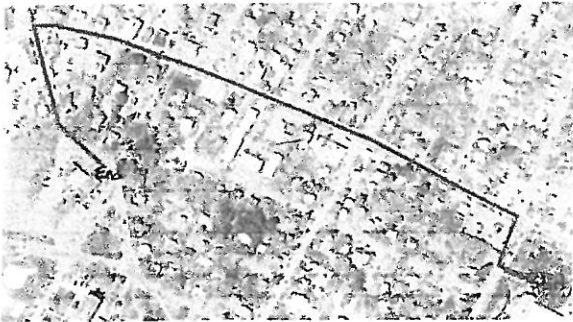
Alternate parade route See attached sheet please

Hasbrouck Park Start time of park event; _____ End time of park event: _____

STOP

Instructions on how to complete the Town/Village of New Paltz parade/event application

1. Any group or organization wishing to sponsor a parade or event utilizing the Town or Village of New Paltz roadways or Hasbrouck Park must complete this application in its entirety.
2. Once you have completed steps one and two, you must bring this form to the New Paltz Town Hall between 8:30am and 5:00pm Monday through Friday. (Please see attached, Event/Parade Application Request Procedure page for fee schedules payable to the Town of New Paltz.
3. Once the Town Hall receives the Event/Parade application required fee the Event/Parade application must be forwarded to the New Paltz Police Department for a safety review and recommendation.
4. Once the police department makes its recommendations the police department will forward the event/parade application to the appropriate government that is responsible for the location in which the event will be held for final approval. Either the Village Board or the Town Board will have final approval rights concerning the event or parade. The respective boards will forward an approved event/parade back to the police department.
5. In the event you wish to sponsor a parade followed up by an event in Hasbrouck Park, check your desired parade route AND the space for Hasbrouck Park.
6. It is the applicant's responsibility to track this form as it proceeds through the application and approval process.
7. The New Paltz Police Department reserves the right to amend any portion of the parade routes and/or policies set forth.
8. These are the 3 most common parade routes. You will find the written directions for each route on the next page along with an option to propose an alternate route.



Route 1



Route 2



Route 3

You must now bring this form to the New Paltz Town Hall M-F between the hours of 8:30 a.m. to 5:00 p.m. before step 3 can be completed

Do no write in this area, to be completed by NPPD personnel only

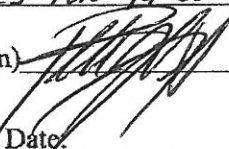
Received by DET/Sgt LUCCHESI of the New Paltz Police Department on: 05202014 (must be a minimum of 35 days prior to the event date.)

Step 3; (can only be completed once steps one and two have been completed)

In order to assure and maintain public safety, ALL parades and events documented on this form must receive signatory approval from The New Paltz Police Department and New Paltz Town and/or Village Boards. If your application is approved, the police department will forward it to the New Paltz Town and/or Village Board. If your application is approved by the Village Board, you will be advised by the Village Board who will also sign off on this form. IF your application is approved by the Town Board you will be advised by the Town Board who will also sign off on this form.

*New Paltz Police Department: Approved Denied Parade route changed to route # _____ Date: 05202014

Reason for change/denial: NO COST FOR POLICE SERVICES FOR NY 32 CROSSING

(Title) DETECTIVE SERGEANT (Print) ROBERT LUCCHESI (Sign) 

*New Paltz Town and/or Village Board: Approved Denied Date: _____

Reason for denial: _____

(Title) _____ (Print) _____ (Sign) _____

**If approved by the above two entities, you will be notified by the Town and or Village of New Paltz. The approving board will forward this form to the New Paltz Police Department for proper filing. You will receive a copy of this form at this point.*

Please review the Event/Parade Application Request Procedures attached to application.

DO NOT COMPLETE THE FOLLOWING FOUR LINES. TO BE COMPLETED BY NPPD PERSONNEL ONLY

SUNY New Paltz Police Advised:	(Print) _____	(Sign) _____	(Date) _____
New Paltz Rescue Squad Advised:	(Print) _____	(Sign) _____	(Date) _____
New Paltz Fire Department Advised:	(Print) _____	(Sign) _____	(Date) _____
Village Highway Department Advised	(Print) _____	(Sign) _____	(Date) _____

Dear Town of New Paltz,

As a means of introduction my name is Mike Vance and I am the race director for the SOS4Kids Triathlon presented by the New York Triathlete Association (NYTA). NYTA is the same organization that organizes the Survival of the Shawangunks (S.O.S) Triathlon. We are in our 5th year providing a race to the kids in the Hudson Valley. Together with the support of the Town of New Paltz we have seen over 600 kids cross our finish lines and earn a coveted "Finisher" t-shirt. Please find below a brief description of our race course:

The race will begin with athletes in Moriello pool. The kids will swim 200 meters then exit the pool and put on their sneakers. The athletes will run out of the Moriello Pool upper parking lot and make a right hand turn onto Mulberry St. The athletes will cross RT 32 north and continue running on Mulberry St. They will make a right hand turn and head north on the rail trail. Athletes will run about half a mile on the rail trail before turning around and running back south on the rail trail towards Village Pizza. Athletes will enter the baseball field located behind Village Pizza via the wooden bridge and continue running to the Huguenot St. Playschool parking lot. Once they arrive at the parking lot, athletes will mount their bikes and begin the bike portion of the race. Athletes will bike north on Huguenot St. and continue onto Old Kingston Rd. Athletes will turn around at the Rod and Gun Club entrance and bike back the way they came to the Huguenot St. Playschool parking lot. Athletes will dismount their bike and finish with a short quarter mile run to the finish line which will be set up on Broadhead Ave.

Last year, Officer Lucchesi volunteered his time and controlled the Rt 32 and Mulberry St intersection during the race. The race is scheduled for a Saturday morning at 8 AM and the traffic is minimal at that time on RT 32. All other intersections on the race course were controlled by adult volunteers. The Town of New Paltz Highway Department supplied us with a few barricades that we used race morning to block off Broadhead from 8 AM to 10 AM.

I look forward to meeting with the New Paltz Police Department to go over the course in more detail and partner with them to continue to offer a safe and healthy experience for our kids.

Thank You,



Mike Vance

255-2181

594-3844