



VILLAGE OF NEW PALTZ

Department of Planning, Zoning & Codes

25 PLATTEKILL AVENUE.
NEW PALTZ, NEW YORK 12561
TEL: (845) 255-3055
FAX: (845) 255-5103

TO: New Paltz Town Board and Village Board
FROM: Curt Lavalla, *AICP*, Director of Planning, Zoning & Code Enforcement
Village of New Paltz
SUBJECT: Town-Village Comprehensive Planning
DATE: August 14, 2013

As requested, an outline for undertaking a collaborative town-village comprehensive plan update ensues. New York State General Municipal Law §119-u expressly authorizes intermunicipal cooperation in comprehensive planning. General Municipal Law further states:

By the enactment of this section the legislature seeks to promote intergovernmental cooperation that could result in increased coordination and effectiveness of comprehensive planning and land use regulation, more efficient use of infrastructure and municipal revenues, as well as the enhanced protection of community resources, especially where such resources span municipal boundaries.

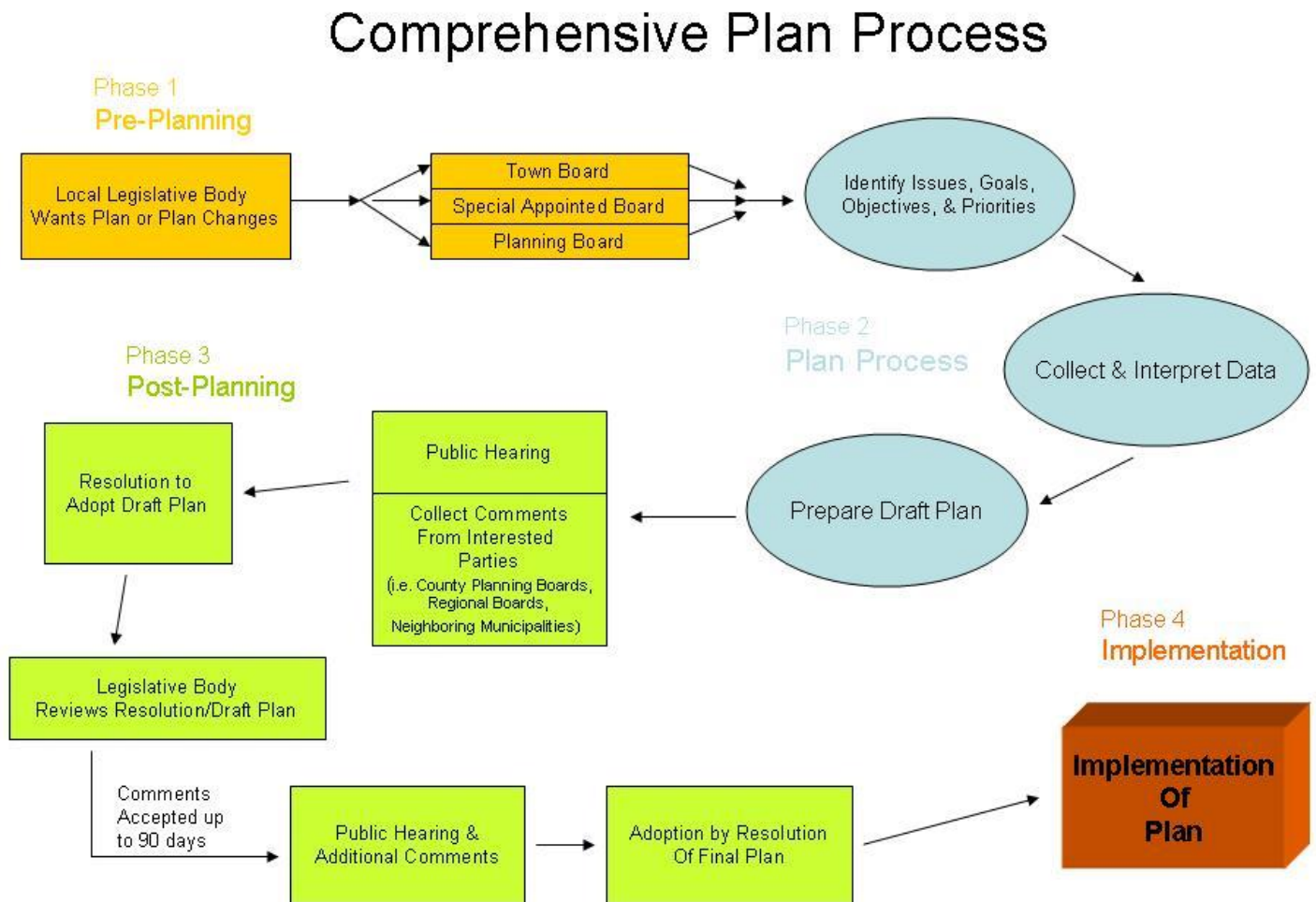
An intermunicipal agreement is the instrument by which the Village and Town may collaborate to prepare a unified plan for both municipalities. Once finalized, the town-village comprehensive plan would be adopted by independent resolutions of the Town Board and Village Board of Trustees. It is suggested that collaborative planning would be well-timed and that the synergies are several. Likewise, the plan update interval for both Town and Village is upon us.

Local, regional and global circumstances continue to converge, such that there is much to be gained through adjusting community objectives through discussion and analysis of current information and emerging trends. Both the Village and Town have during 2009 – 2011 focused on comprehensive planning, either through drafting an updated plan or the issuance of recommendations by a master plan task force.

Incorporating the aforementioned planning, the following work-plan is suggested for consideration toward a town-village Greater New Paltz plan. Contemporary experience throughout the region and beyond indicates difficulty in reliably anticipating the time necessary to complete a plan, or even each phase.

- ❖ Formation of a broad-based special [comprehensive plan] committee representing the Town and Village
- ❖ Preparation and circulation of a Greater New Paltz Community Survey and compilation of results
- ❖ Gathering of current information and planning data available to facilitate discussion and analyses
- ❖ Establish a schedule of regular special plan committee meetings to include public workshops & forums
- ❖ Geographic Information Systems (GIS) mapping, other visual aids conveying planning considerations
- ❖ Public Hearings and comment periods on draft town-village plan
- ❖ Compliance with the State Environmental Quality Review Act (SEQRA) consistent with current case law
- ❖ Production of finalized plan
- ❖ Resolutions adopting joint municipal comprehensive plan by both Town and Village governing bodies

Below, a process flow-chart by NYS Department of State's Southern Tier Planning & Development Board is shown:



This memorandum is intended to facilitate detailed discussion toward the preparation and adoption of a Greater New Paltz Comprehensive Plan. Cost estimates for the plan elements are to be defrayed by use of the Village Department of Planning, Building & Codes, with limited consulting by experts in the realm of GIS. I will be in attendance on August 15 to participate in the discussion, as appropriate.

xc: Village Clerk
Assistant to Town Supervisor