



USIA VIDEO

08/12/2022

# PA Coordinator Contract 2022

proposal for annual contract services

08/12/2022

submitted by:

Robert Fagan

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(845) 389-5400

## Public Access New Paltz Town Videographer

- 1) **Robert Fagan** is here by contracted by the Town of New Paltz, as the Public Access Coordinator for New Paltz Channel 23 to provide 12 hours per month service to convert and upload updated content for Channel 23, including government meetings, New Paltz resident programming, Public Service announcements and general support for the programs.
  - a) Hourly payment is \$35/hr and no more than 12 hours per month unless otherwise approved by the Town of New Paltz.
  - b) The coordinator will also provide physical storage in the form of DVDs for each meeting at the cost of \$45/meeting. DVDs will be delivered to the Town Clerk's office on a monthly basis.
  - c) The coordinator will be reimbursed for Spectrum internet connection service at the Media Room in the New Paltz Community Center at the rate of \$109/month (present costs). The Coordinator will provide proof or payment when submitting for reimbursement.
  - d) The town will reimburse the coordinator for basic cable, broadcast TV surcharge and franchise fee in order for the coordinator to maintain a cable connection in his remote office in order to monitor New Paltz Channel 23. The coordinator will provide proof of payment for reimbursement. [As of July 2022, the basic cable rate is \$44.99 which includes Channel 23. Spectrum also charges cable subscribers a \$17.99 Broadcast Surcharge and a \$4.45 Franchise for a total of \$77.38 monthly.

### 2) **Service Termination:**

- a) Either parties (the Town of New Paltz or Robert Fagan) may terminate this contract for any reason, with a 30 day notice in writing.

## PROPOSAL SUMMARY

### **Channel 23 Public Access Coordinator:**

**Annual cost: \$5,040.00**

### **DVD Conversion and Archiving:**

**Annual Cost based on 5 meetings a month: \$2,700.00**

### **New Paltz Community Center Internet Service for Channel 23 reimbursement:**

**Annual Cost based on \$109/month: \$1308.00**

**Public Access Coordinator Cable annual cost reimbursement: \$928.56**

**Total Annual cost: \$9,976.56**

Neil Bettez, Supervisor Town of New Paltz

Date: \_\_\_\_\_

Robert Fagan

Date: \_\_\_\_\_