



Town of New Paltz Planning Board

ESCROW AUTHORIZATION FORM

PB#: 23-166

Name of Project: Accessory Apartment 7 Watch Hill Road

Owner: Sean and Kim Verney

Applicant: Floyd Kniffen

Owner's Address: 7 Watch Hill Road

Applicant's Telephone Number: 347-728-5160

E-Mail: *seanpverney@gmail.com*

Town Supervisor Authorization:

Albert

Date _____

Escrow Initial Deposit \$1500.00

Replenishment \$625.00

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Planning Board Acceptance

[Signature]

Date _____

Modifications: Escrow Initial Deposit _____

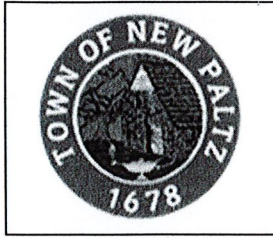
Replenishment _____

Final Town Board Sign-off: _____

Date: _____

This form requires 3 signatures for audit purposes.

(This form is used for bookkeeping purposes only. It is not part of the public record of the Planning Board Application file.)*



Town of New Paltz Planning Board
Regular Meeting of Monday, **May 8, 2023**
7:00 PM In Person
Town of New Paltz Courthouse
59 N. Putt Corners Road, New Paltz, NY

APPROVED MINUTES

Present: Adele Ruger (Chair), Lyle Nolan (Deputy Chair), Adrian Capulli, Matthew DiDonna, Jane Schanberg, Jennifer Welles and Lauren McPadden

Also present: John Andrews (Planning Board Engineer)
Andy Willingham (Planning Board Engineer)
Ashely Torre (Planning Board Attorney)

Administrative Business

A quorum check for the May 22, 2023 meeting was held. All indicated their availability.

A motion to approve the minutes of the April 10, 2023 meeting was made by Deputy Chair Nolan and seconded by Ms. Schanberg, with no further discussion and all voting in favor.

The Chair then asked for a motion to establish an escrow for the Accessory Apartment application for 7 Watch Hill Road of \$1500 with a replenish amount of \$625. Ms. Schanberg moved this motion which was seconded by Ms. Welles with no further discussion and all voting in favor.

The Chair then asked if there was anyone in attendance wishing to make a public comment and there was no one.

Application Review

ACCESSORY APARTMENT	PB23-166
7 Watch Hill Road	Applicant: Floyd Kniffen Owner: Sean and Kim Verney
SBL: 86.18-1-35	Zoning: R-1

Floyd Kniffen appeared on behalf of the applicant and John Andrews (Rhode, Soyka and Andrews) appeared as the Planning Board engineer.

Mr. Andrews outlined additional documentation which must be provided to the Board, including Board of Health approval from the County for the septic system which dates to 1974. The site must be updated to include items visible in the aerial imagery available from the County in 2021. The parking spaces must be delineated on the site plan.



Town of New Paltz Planning Board

ORIGINAL

**NOTE: Only one
(1) original of
this form should
be submitted
with your
application.**

PROJECT SUMMARY FORM

Date Received: 04/10/2023

Fee Paid: \$500.00

Escrow Initial Deposit: \$1500.00

Replenishment: \$625.00

Name of Project: Accessory Apartment 7 Watch Hill Road

Property Address: 7 Watch Hill Road

Tax Map S-B-L: 86.18-1-35

PB#: 22-166

(Office use only – do not write above this line)

Owner Name: Sean and Kim Verney

Applicant: Floyd Kniffen

Applicant's Address: 15 N Chestnut St, New Paltz, NY 12561

Applicant's Telephone Number: 845-255-7500 E-Mail: fk@kniffen.com

Escrow Guarantor/Payor: Sean Verney, Owner, 347-728-5160

Tax ID for Escrow Account: 108-68-7031

Signature of Owner

Date

*NOTE: This form is used for bookkeeping purposes only.
It is not part of the public record of the Planning Board Application file.
This information will be used for monthly escrow billing only.*

ORIGINAL

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <i>Sean P. Verney</i>	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) See instructions. <i>7 Watch hill Road</i>	Requester's name and address (optional)
6 City, state, and ZIP code <i>New Paltz NY 12561</i>	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
1	0	8	-	6	8	-	7	0	3	1
OR										
Employer identification number										
			-							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ <i>[Handwritten Signature]</i>	Date ▶ <i>6/15/23</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

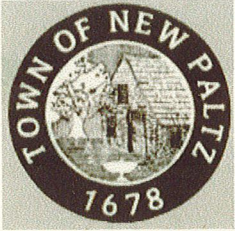
An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



ORIGINAL

Town of New Paltz Planning Board

Initial Escrow Deposit

File Number(s): PB23-166

Escrow Guarantor: Sean Verney

Applicant Name: Floyd Kniffen

Name of Project: Accessory Apartment 7 Watch Hill Road

Project Location: 7 Watch Hill Road

Project Description: Accessory Apartment

Date of Board meeting when initial review took place:

Based on the Planning Board's initial review of the application referenced above, and the Town consultant involvement anticipated at future meetings, we have determined an initial escrow deposit of \$1500.00 is required. If approved by the Town Board at the next regularly scheduled meeting, then your initial escrow payment must be received no later than May 30, 2023 in order to allow for the continued review of your project as per § 140-60.1 "Escrow Deposits" of the Code of the Town of New Paltz. The replenishment threshold limit is \$625.00. A monthly account status will be sent to the address as indicated on your Project Summary Form whether an escrow payment is due (balance has fallen below the threshold limit) or not. Checks should be made payable to the *Town of New Paltz*.

Signature of Escrow Guarantor: 

Print Name/Title of Escrow Guarantor: Sean Verney, Owner

Date: 6/15/23