



Work Order Request Form

WALDEN ENVIRONMENTAL ENGINEERING, PLLC

D.B.A. WALDEN ASSOCIATES

16 SPRING STREET

OYSTER BAY, NEW YORK 11771

(516) 624-7200, FAX (516) 624-3219

WWW.WALDENENVIRONMENTALENGINEERING.COM

Name :	Neil Bettez, Supervisor	Date	5/21/2023
Company Name :	Town of New Paltz	Project Name	Ohioville Engineering Assistance
Address :	PO Box 550 52 Clearwater Road	Walden Project #	TONP2302
	New Paltz, New York 12561	Fee Schedule	Northeast 2023
Phone No :	845-255-0604 ext. 126	PO #	N/A
Email :	assistant@townofnewpaltz.org	Service Category	Water Quality: Sanitary Sewer
		Other Service Categories	Environmental Consulting: Regulatory Program Compliance

Proposed Work Task Description	Estimated Cost
Walden shall perform the tasks outlined below in accordance with the Town's request. Walden has reviewed information presented by the Town regarding the Ohioville Wastewater Treatment Plant, met on-site with representatives and reviewed related information. Walden understands that the Town has requested this assistance to support the regulatory compliance and other decision-making challenges regarding this facility.	
Walden's proposed scope of work is outlined below in accordance with the Town's request.	
Task A. Assist with Response to the NY DEC	
1. Prepare response to 4/13/2023 DEC letter from D. Upright (DEC Correspondence) on behalf of the Town of New Paltz regarding the Ohioville Wastewater Treatment Plant (Response). The Response will include the following:	
Walden will reach out/communicate with DEC/Upright on behalf of the Town; summarize discussion	
Walden will prepare a written response to DEC/Upright as requested in the DEC Correspondence.	
2. Walden will submit electronically on or by May 31, 2023 or as otherwise authorized by the DEC/Upright	
3. Walden will prepare initial summary of new SPDES permit for Ohioville and plan for regulatory compliance until interconnection (see Task B)	
Task B. Assist with Intergovernmental Agreement with the Village	
1. Continue Town efforts toward a long-term agreement for the treatment of sewage from Ohioville by the Village of New Paltz	
Walden will reach out/communicate with the Village on behalf of the Town; summarize discussions	
Walden will prepare initial drafts of IGA for the treatment of sewage from the Town to the Village	
Walden will work with Town department(s) to uncover and visually verify the location of buried sewer conduits at Thruway/Exit 18	
Task C. Assist with County ARPA and 2023 CFA Applications for Infrastructure Funding	
1. Walden will assist the Town with engineering and other related aspects of securing County ARPA funding (\$500K Award)	
2. Continue Town efforts toward construction funding assistance for the treatment of sewage from Ohioville by the Village of New Paltz	
Walden will update, enhance recent CFA applications (2022 and 2021) regarding construction funding and other assistance	
3. Submit minimum of two CFA for Ohioville (from item 2 of Task C) by July 2023 deadline	
Note: the quoted fixed fee is based on the following:	
•No land survey, benchmarking, soil or water sampling or lab analysis will be necessary.	
•No additional site or facility inspections will be necessary.	
•Any follow up to the DEC letter and added/other CFAs to be handled separately from this Work Order.	
The quoted fixed fee is based on the following:	
Walden understands that the Town will provide copies of reports and supporting information related to the Ohioville facility.	
Out of scope or other additional tasks are not included in the proposal pricing. Walden will prepare a separate proposal covering such tasks for Town consideration and approval. The additional costs will be invoiced only after written authorization from the Town.	
Notes:	
Expenses include travel, shipping, rental of necessary equipment, postage.	
Estimated costs shall be modified upon any change in scope of work.	
Attached is a copy of Walden's 2023 Terms and Conditions, which is included as part of our agreement to perform the work.	
Please sign below, initial each page of the Terms and Conditions and return.	
Estimated Cost :	\$8,500

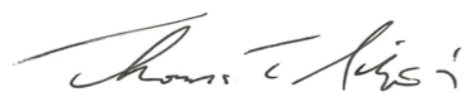
Completion Date: 12/31/2023

Walden Associates Services will be performed in Accordance With:

Terms and Conditions of Proposal/Contract, dated

Attached Walden Associates General Terms and Conditions/Fee Schedule

Other

Approval for Walden : 
 Thomas (Ted) Nitza, Jr., P.E.
 Vice President / Senior Project Manager

Client Signature: _____
 Printed Name: _____