

# **New Paltz Town Board Re-Organizational Meeting**

**January 2, 2020 7:00 pm  
Town Courthouse, 23 Plattekill Avenue**

\*PLEASE NOTE: Comments from the public may be made during the Public Input period only. There is a sign-up sheet available for those who would like to speak. In the interest of time, please limit your comments to three minutes or less.\*

## **Call to Order**

**Pledge of Allegiance**

**Approval of Agenda**

**Announcements**

**Public Input\*** (see note above)

**1. Delegation of Administrative Duties to the Supervisor**

**2. Legal Representation for the Town**

**3. Legal Representation & Consultants for the Zoning Board of Appeals and Building Department**

**3a. Consultants for the Planning Board**

**4. Engineer for the Town**

**4a. Town Board Professional Services**

**5. Official Newspaper**

**6. Investment of Town Funds**

**7. Investment of Tax Revenues**

**8. Meetings**

**9. Record Management Day**

**10. Holidays**

**11. Salaries**

**12. Cash Funds**

**13. Conferences and Meetings**

**14. Appointments**

**15. Pre-Pays**

**16. Voucher Due Dates and Audit Schedule**

**17. Town Policies and Fees**

A. General Personnel Policies

B. Procurement Policy

C. Purchasing

D. Credit Card and Open Vendor Credit Accounts Policy

E. Vehicle Use Policy

F. Committees Commissions and Boards

G. Fees

1. Recycling

2. Clerk

3. Building Department

4. Planning Board

5. Zoning Board of Appeals

6. Towing

7. Highway Fees

8. Community Center

H. Acceptable Use of Town Computer Equipment Policy

I. Fund Balance Policy

J. Investment Policy

K. Capital Asset Policy

L. Sexual Harassment Policy

M. Landfill Hunting Policy & Fees

**18. Approval of minutes: 12/20/19 Police Commission; 12/20/19 Town Board**

**Adjourn**