**Town of New Paltz Board of Ethics Minutes Tuesday, March 12, 2024**

1. Call to Order-Mary Woodburn called to order the meeting of the Ethics Board on Tuesday, March 12th at 5:37.

Roll Call-Mary Woodburn, Stephen Knoche, Avram Segall, Rebecca Whitaker, Jim Tinger

1. Esi Lewis was present as liaison from the Town Board
2. 2024 Financial Disclosure Compliance-Good compliance with only 4 outstanding disclosures
3. We discussed having the town attorney look over the Ethics Boards policy statement and outlined procedures to ensure it is in compliance with state regulations and laws.
4. We discussed creating videos that explain the purpose of the Board, the current members did not seem interested in taking the lead on making the videos.

We discussed making a quick reference sheet to train New Paltz employees as to the purpose of the board possibly including some examples of conflicts of interests.

The town may wish in utilize docu-sign as a way to streamline the financial disclosure process

1. Stephen Knoche will be leaving the board at the end of his term which is believed to be in September, 2024. That will be the last meeting for Mr. Knoche

Mary Woodburn is considering the leaving the board so a new chair may be need so prospects should be considered so two opening on the Board of Ethics

1. The meeting was adjourned at about 6:20pm.

Minutes Submitted by Stephen Knoche