

**Joint Town & Village Meeting
Town Board Meeting
January 19, 2016
7:30 p.m.**

Present: Supervisor Neil Bettez, Councilman Dan Torres, Councilwoman Julie Seyfert-Lillis, Councilman Marty Irwin. **Absent:** Councilman Jeff Logan.

Present: Mayor Tim Rogers, Trustee Dennis Young, Trustee Don Kerr, Trustee Rebecca Rotzler.

Absent: Trustee Tom Rocco.

At 7:38 p.m. a motion was made by Councilman Torres to open the meeting with the pledge. Seconded by Supervisor Bettez, all aye votes cast, motion carried.

At 7:38 p.m. a motion was made by Mayor Rogers to open the meeting with the pledge. Seconded by Trustee Young, all aye votes cast, motion carried.

Agenda: Village Business: +Fire Department Secretary, +Pumper Truck Purchase, +Appointment to Landlord/Tenant Relations Council. A motion was made by Supervisor Bettez to adopt the agenda as amended. Seconded by Mayor Rogers, all aye votes cast, motion carried.

Public Comment:

Margaret Human spoke in support of the Resettlement of Syrian Refugee Resolution.

Lou Cariola distributed information regarding accidents along Route 299 W. of Libertyville Road.

The swearing-in of Sergeant Carmine Fuoco was performed by the Town Clerk.

Resolution-Resettlement of Syrian Refugees in New Paltz:

Mayor Rogers indicated that an earlier version of this resolution was adopted at a joint meeting in May of 2016. It has since been revised to be more inclusive.

A motion was made by Councilman Torres to adopt the new resolution. Seconded by Councilman Irwin, all aye votes cast, motion carried.

A motion was made by Mayor Rogers to adopt the updated resolution. Seconded by Trustee Young, all aye votes cast, motion carried.

Resolution In Support Of Refugee Settlement In New Paltz, NY

WHEREAS there are more refugees in the world today than at any time since World War II, and half of the world's refugees are children;

WHEREAS refugees are fleeing armed conflict and human rights abuses in Africa, the Middle East, Southeast Asia, Central America, and other regions;

WHEREAS there are more than 3 million refugees from sub-Saharan African, almost 4 million Afghani and Somali refugees, and nearly 5 million Syrian refugees, among many other refugees;

WHEREAS more than half of the world's refugees are hosted by only ten countries, and many of these countries do not have adequate resources to keep refugees fed, housed, or safe, leaving some refugees to survive on less than fifty cents a day;

WHEREAS ninety-five percent of Syrian refugees are hosted by only five countries: Turkey, Lebanon, Jordan, Iraq and Egypt, and one in four people in Lebanon is a Syrian refugee;

WHEREAS there is a continued lack of funding for humanitarian aid for host countries, and food rations and medical aid have been repeatedly cut for refugees;

WHEREAS refugees who need to be resettled include torture survivors, people with severe medical conditions, LGBTI individuals, children alone, and women and children at risk – all of whom who cannot return home and cannot stay in their host country due to their extreme vulnerability;

WHEREAS the UN High Commissioner for Refugees (UNHCR) has determined that 1.19 million refugees are in need of immediate resettlement, but less than 200,000 resettlement places are available worldwide;

WHEREAS refugees in need of resettlement represent only .3 percent of the world's population;

WHEREAS we applaud the historic, bi-partisan tradition of the United States in welcoming refugees, in keeping with our national values and respect for human rights;

WHEREAS we commend the United States for leading the world in refugee resettlement, admitting 85,000 refugees in 2016, pledging to admit 110,000 refugees in 2017, and resettling more than 14,500 Syrian refugees since the beginning of the Syrian conflict in 2011, but note the ability of and urgent need for our country to do more;

WHEREAS a refugee does not get to choose to be resettled in the United States or the country of his or her choice;

WHEREAS, even if a refugee is a candidate for resettlement in the United States, he or she must still be found admissible under U.S. immigration law;

WHEREAS every single refugee must undergo a security vetting process that is lengthy, extremely detailed, and very safe, taking 18 to 24 months and involving multiple law enforcement and intelligence agencies;

WHEREAS, refugees are the most vetted individuals to enter the United States and are not permitted to travel to the U.S. until all security screenings have been successfully completed;

WHEREAS Church World Service, as the organizations responsible for resettling refugees in the mid-Hudson Valley, is starting to resettle refugees in this region;

WHEREAS numerous education institutions, community organizations and religious institutions have declared their support for resettling refugees in New Paltz, NY;

RESOLVED, New Paltz Village and Town Councils jointly declare their support for the resettlement of refugees no matter their religion, race, nationality, or country of origin, in New Paltz and calls upon other Mid-Hudson Valley communities to join them in supporting a stronger national effort to resettle the most vulnerable refugees.

A motion was made by Mayor Rogers to take the new resolution and turn it into a joint petition and seek additional individual signatures. Seconded by Trustee Young, all aye votes cast, motion carried.

NYSERDA Clean Energies Benchmarking Policy Resolution:

A motion was made by Supervisor Bettez to adopt the following resolution. Seconded by Councilman Torres, all aye votes cast, motion carried.

A RESOLUTION ADOPTING ENERGY BENCHMARKING POLICY REQUIREMENTS FOR CERTAIN MUNICIPAL BUILDINGS IN THE TOWN OF NEW PALTZ

WHEREAS, buildings are the single largest user of energy in the State of New York, and the poorest performing buildings typically use several times the energy of the highest performing buildings, for the exact same building use; and

WHEREAS, this Local Policy will use Building Energy Benchmarking to promote the public health, safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the Town of New Paltz; and

WHEREAS, collecting, reporting, and sharing Building Energy Benchmarking data on a regular basis allows municipal officials and the public to understand the energy performance of municipal buildings relative to similar buildings nationwide; and

WHEREAS, equipped with this information, the Town of New Paltz will be able to make smarter, more cost-effective operational and capital investment decisions, reward efficiency, and drive widespread, continuous improvement.

WHEREAS, the following definitions will apply:

(A) "Benchmarking Information" shall mean information generated by Portfolio Manager, as herein defined including descriptive information about the physical building and its operational characteristics.

(B) "Building Energy Benchmarking" shall mean the process of measuring a building's Energy use, tracking that use over time, and comparing performance to similar buildings.

(C) "Commissioner" shall mean the Supervisor or his or her designee.

(4) "Covered Municipal Building" shall mean a building or facility that is owned or occupied by the Town of New Paltz that is 1,000 square feet or larger in size.

(5) "Department" shall mean the Chief Financial Officer of the Town of New Paltz.

(6) "Energy" shall mean electricity, natural gas, steam, hot or chilled water, fuel oil, or other product for use in a building, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or fueling other end-uses in the building and related facilities, as reflected in Utility bills or other documentation of actual Energy use.

(7) "Energy Performance Score" shall mean the numeric rating generated by Portfolio Manager that compares the Energy usage of the building to that of similar buildings.

(8) "Energy Use Intensity (EUI)" shall mean the kBtus (1,000 British Thermal Units) used per square foot of gross floor area.

(9) "Gross Floor Area" shall mean the total number of enclosed square feet measured between the exterior surfaces of the fixed walls within any structure used or intended for supporting or sheltering any use or occupancy.

(11) "Portfolio Manager" shall mean ENERGY STAR Portfolio Manager, the internet-based tool developed and maintained by the United States Environmental Protection Agency to track and assess the relative Energy performance of buildings nationwide, or successor.

(12) "Utility" shall mean an entity that distributes and sells Energy to Covered Municipal Buildings.

(13) "Weather Normalized Site EUI" shall mean the amount of Energy that would have been used by a property under 30-year average temperatures, accounting for the difference between average temperatures and yearly fluctuations; and

WHEREAS, this Local Policy is applicable to all Covered Municipal Buildings as defined in item 4 above of this Local Policy; and

WHEREAS, the Supervisor or authorized individual may exempt a particular Covered Municipal Building from the benchmarking requirement if the Supervisor or authorized individual determines that it has characteristics that make benchmarking impractical; and

WHEREAS, no later than December 31, 2017, and no later than May 1 every year thereafter, the Supervisor or his or her designee shall enter into Portfolio Manager the total Energy consumed by each Covered

Municipal Building, along with all other descriptive information required by Portfolio Manager for the previous calendar year; and

WHEREAS, for new Covered Municipal Buildings that have not accumulated 12 months of Energy use data by the first applicable date following occupancy for inputting Energy use into Portfolio Manager, the Supervisor or his or her designee shall begin inputting data in the following year; and

WHEREAS, the Department shall make available to the public on the internet Benchmarking Information for the previous calendar year:

(a) no later than December 31, 2017 and by September 1 of each year thereafter for Covered Municipal Buildings; and

WHEREAS, the Department shall make available to the public on the internet and update at least annually, the following Benchmarking Information:

(a) Summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information; and

(b) For each Covered Municipal Building individually:

(i) The status of compliance with the requirements of this Local Policy; and

(ii) The building address, primary use type, and gross floor area; and

(iii) Annual summary statistics, including site EUI, Weather Normalized Source EUI, annual GHG emissions, and an Energy Performance Score where available; and

(iv) A comparison of the annual summary statistics (as required by this Local Policy) across calendar years for all years since annual reporting under this Local Policy has been required for said building; and

WHEREAS, the Department shall maintain records as necessary for carrying out the purposes of this Local Policy, including but not limited to Energy bills and other documents received from tenants and/or Utilities. Such records shall be preserved by the Department for a period of three (3) years; and

WHEREAS, the Supervisor or his or her designee shall be the Administrator of this Local Policy; and

WHEREAS, the Administrator of this Local Policy may promulgate procedures necessary for the administration of the requirements of this Local Policy; and

THEREFORE BE IT RESOLVED THAT within thirty days after each anniversary date of the effective date of this Local Policy, the Administrator of the Benchmarking Policy shall submit a report to the Town Board including but not limited to summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information, a list of all Covered Municipal Buildings identifying each Covered Municipal Building that the Supervisor or his or her designee determined to be exempt from the benchmarking requirement and the reason for the exemption, and the status of compliance with the requirements of this Local Policy; and

BE IT ALSO RESOLVED THAT this Local Policy shall be effective immediately upon adoption by the Town Board and a copy of this resolution shall be provided to the Chief Financial Officer assigned the responsibility of administering the Energy benchmarking program.

Municipal Waste Update:

Trustee Young indicated that the committee is working towards developing an RFP for Board review. The main goal is to secure a lower rate for residents for garbage removal while significantly reducing the carbon footprint.

Cat Rescuer Registration:

Trustee Young indicated that there has been some interest in creating regulations regarding feral cats. This would require any organization or individual that wants to rescue feral and stray cats by means of trapping, to filing/register their intent with the Town or Village Clerk. Laura Petit spoke about her involvement and her experience as a volunteer. She indicated that the Town Clerk suggested creating a standard form and requiring it to be filed in person. There was also a question about enforcement and if a fine is assessed, where would it go? The resolution will be revised for discussion at the next joint meeting.

Towing Rate Discussion:

Trustee Kerr indicated that he has received some feedback about the rates being too high. He is requesting the Town Board lower them. Supervisor Bettez and Councilman Torres indicated that the rates are in line with what it costs the towing companies to provide the service. The Town Board expressed interest in asking the towing companies to make an attempt to contact the owners after a certain amount of time of their cars being in storage.

Municipal Restructuring Fund Grant Application:

A motion was made by Councilman Torres to adopt the proceeding resolution. Seconded by Councilman Irwin, all aye votes cast, motion carried.

A motion was made by Mayor Rogers to adopt the proceeding resolution. Seconded by Trustee Kerr, all aye votes cast, motion carried.

RESOLUTION OF THE TOWN BOARD OF THE TOWN OF NEW PALTZ AUTHORIZING A VILLAGE APPLICATION FOR A NY STATE DEPARTMENT OF STATE MUNICIPAL RESTRUCTURING PROGRAM GRANT FOR THE NEW PALTZ SERVICE OPTIMIZATION PROJECT

WHEREAS, 2015-2016 Municipal Restructuring Fund (MRF) Program funding is available from the New York State Department of State (NY DOS) for eligible local governments to assist them in undertaking projects to substantially transform the delivery of services by local government entities, or completely consolidate government entities, yielding permanent, significant property tax reductions;

WHEREAS, the Village and the Town have started framing an MRF application for a 'New Paltz Service Optimization Project' in order to get the community into the MRF Program and assist it in exploring the feasibility of consolidating some services, including the potential functional rearrangement of water and sewer delivery, which funds may be used to help leverage a municipal building space solution whereby the two governments could arrange and optimize building spaces on the Village- and Town-owned property at Plattekill Avenue which could enable the Town's offices to move back to the center of Town so that these two entities can work at the same place while retaining distinct roles;

WHEREAS, one element of the 2011 New Paltz Government Efficiency and Effectiveness Project analyzed options for enhanced shared services, which helps set the stage for implementing better service arrangements now, such as for shared contracting for the purchases of goods and services like printing/copying and other supplies, and the optimization of back-office functions like providing information technology management;

WHEREAS, an initial application to the MRF Program by New Paltz does not require a fully formed project, but an application to MRF at a minimum requires partners to indicate support for the notion of a project, recognizing that in later stages of development, prior to Small Scale or Full Scale Implementation of an MRF Project, all involved local governments, would be required to adopt an additional resolution confirming their support for the Project;

WHEREAS, the Board believes David Gilmour, AICP, Village Planner, is qualified to prepare and submit an application to the NYS DOS;

NOW THEREFORE, IT IS HEREBY RESOLVED, that the Town of New Paltz Town Board determines that it is in the best interests of the residents of New Paltz, to apply for, and if authorized, pursue an MRF Program Application for the New Paltz Service Optimization Project from the NYS DOS;

BE IT ALSO RESOLVED, that Town Board affirms its intent to collaborate with the Village on the Application for the grant and to assist furtherance of a Project, in order to qualify for funding in stages two through four of MRF Program Project implementation;

BE IT ALSO RESOLVED, that the Town Board of New Paltz hereby authorizes the Village, to prepare and submit said MRF grant application.

Village Business

Fire Department Secretary:

A motion was made by Mayor Rogers to accept the resignation of Marley Miller as Fire Department Secretary of the, effective February 3rd. Seconded by Trustee Young, all aye votes cast, motion carried. A motion was made by Mayor Rogers to accept the recommendation of the Fire Department and hire Donna Wirthman as the new Fire Department Secretary, effective January 20th. Seconded by Trustee Young, all aye votes cast, motion carried.

Pumper Truck Purchase:

A motion was made by Mayor Rogers to approve the estimate of \$12,014.28 from Hudson Valley Fire Equipment, as part of the purchase of the new pumper truck for the Fire Department. Seconded by Trustee Kerr, all aye votes cast, motion carried.

Appointment to Landlord/Tenant Relations Council:

A motion was made by Mayor Rogers to appoint Valerie Irwin to the Landlord Tenant Relations Council. Seconded by Trustee Young, all aye votes cast, motion carried.

At 8:41 p.m. a motion was made by Mayor Rogers to go into Executive Session. Seconded by Trustee Young, all aye votes cast, motion carried.

At 8:51 p.m. a motion was made by Trustee Kerr to come out of Executive Session. Seconded by Trustee Rotzler, all aye votes cast, motion carried.

At 8:51 p.m. a motion was made by Trustee Kerr to adjourn the meeting. Seconded by Trustee Rotzler, all aye votes cast, motion carried.

Town Board Meeting

Appointments:

A motion was made by Councilman Torres to appoint Caroline Paulson to the Zoning Board a new 5-year term to expire 12/31/2021. Seconded by Councilman Irwin, all aye votes cast, motion carried.

A motion was made by Supervisor Bettez to appoint Joe Bergstein to the EnCB to fill the vacancy left by Mr. Bergstein in 2016. Seconded by Councilman Torres, all aye votes cast, motion carried.

A motion was made by Supervisor Bettez to appoint Gail Gallerie as Chair of the Transportation Implementation Committee, as part of the Re-Organizational appointments. Seconded by Councilman Irwin, all aye votes cast, motion carried.

Acceptance of Minutes:

A motion was made by Supervisor Bettez to accept *the Joint minutes of December 14, 2016, the Town Board minutes of December 22, 2016 and the Re-Org minutes of January 12, 2017.*

Seconded by Councilman Torres, all aye votes cast, motion carried.

Holidays:

A motion was made by Councilman Torres to revise the language in the Re-Org Minutes to state: "As per the Personnel Policy, all Town employees shall be paid for the following 2017 holidays:"

1. Monday, January 2nd- New Year's, day after
2. Monday, January 16th- Martin Luther King, Jr. Day
3. Monday, February 20th- President's Day
4. Monday, May 29th- Memorial Day
5. Monday, July 3rd-Independence Day
6. Tuesday, July 4th- Independence Day
7. Monday, September 4th- Labor Day
8. Monday, October 9th- Columbus Day
9. Friday, November 10th- Veterans Day
10. Thursday, November 23rd- Thanksgiving Day
11. Friday, November 24th- Day after Thanksgiving
12. Monday, December 25th- Christmas Day
13. Tuesday, December 26th- Day after Christmas

Seconded by Councilman Irwin, all aye votes cast, motion carried.

Rescue Squad Contract:

A motion was made by Councilman Irwin to adopt the 2017 contract as amended to delete "the Village as a party to the agreement", and in section #7, replace "of" with "by". Seconded by Councilman Torres, all aye votes cast, motion carried.

Executive Session:

At 8:52 p.m. a motion was made by Councilman Torres to go into executive session for the purposes of discussing personnel. Seconded by Councilman Irwin, all aye votes cast, motion carried.

At 9:12 p.m. a motion was made by Councilman Torres to come out of executive session. Seconded by Councilman Irwin, all aye votes cast, motion carried.

A motion was made by Supervisor Bettez that the Town Board agree to a standard Union stipend to the Bookkeeper and Assistant Bookkeeper. Seconded by Councilman Irwin, all aye votes cast, motion carried.

Unified Solar Permit:

A motion was made by Councilman Torres to adopt the Unified Solar permit. Seconded by Councilwoman Seyfert-Lillis, all aye votes cast, motion carried.

Standard Workday Resolution:

Tabled.

Route 299 Gateway Committee Resolution:

A motion was made by Supervisor Bettez to re-affirm the Route 299 Gateway Committee formed last year to work with the Planner to rezone the Gateway. It was determined that a "Special Board" resolution needs to be adopted and formed because their recommendations could result in the changing of the Master Plan. Seconded by Councilman Torres. Councilman Irwin offered a friendly amendment directing the Town Clerk to place an ad in the newspaper soliciting volunteers to serve

on this committee and to conduct interviews. After a discussion, the motion was withdrawn and the Town Board will make sure to get the information to the Town Clerk for the newspaper.

Toshiba Contracts:

A motion was made by Supervisor Bettez to approve the Toshiba Contracts for the Highway Department, Building Inspector and Town Hall. Seconded by Councilman Torres, all aye votes cast, motion carried.

LED Proposal:

The Town Board will review the information provided by Livingston Energy Group and discuss it at a future meeting.

Warrant:

A motion was made by Supervisor Bettez to approve the January Warrant in the amount of \$1,434,280.04. Seconded by Councilman Irwin, all aye votes cast, motion carried.

Budget Modification:

A motion was made by Supervisor Bettez to approve the following modification to 2016 budget:

Increase: A980-2770.0 Copy Fees \$139.70

Increase: A522-1410.4 Town Clerk C.E. \$139.70

Reason: To account for copy fees for large format copies for Foils. Billed and received from customers.

Seconded by Councilwoman Seyfert-Lillis, all aye votes cast, motion carried.

Meadowbrook Review:

A motion was made by Supervisor Bettez to authorize the credit of \$1,269.06 to the appropriate water/sewer accounts, as per the Comptroller's calculations. Seconded by Councilman Irwin, all aye votes cast, motion carried.

Handlift Contract:

A motion was made by Supervisor Bettez to authorize the Supervisor to sign the contract. Seconded by Councilman Torres, all aye votes cast, motion carried.

Alter Enterprise Agreement:

A motion was made by Supervisor Bettez to authorize the Supervisor to sign the agreement for IT support for Town Hall. Seconded by Councilman Torres, all aye votes cast, motion carried.

Symantec Renewal:

A motion was made by Supervisor Bettez to authorize the Supervisor to sign the annual virus software renewal. Seconded by Councilman Torres, all aye votes cast, motion carried.

Police Vehicle Purchase:

A motion was made by Supervisor Bettez to authorize the purchase of a 2014 Ford Taurus in the amount of \$14,000 as an unmarked police vehicle to come out of the Seized Assets account.

Seconded by Councilwoman Seyfert-Lillis, all aye votes cast, motion carried.

EnCB Letter re: Pilgrim Pipeline:

A motion was made by Councilman Irwin to authorize the Supervisor to send the letter to the NYS DEC. Seconded by Councilman Torres, all aye votes cast, motion carried.

Springtown Bridge Update:

Supervisor Bettez indicated that everything is moving forward, The Wallkill Valley Rail Trail Association is raising money.

At 10:25 p.m. a motion was made by Councilman Torres to adjourn the meeting. Seconded by Councilwoman Seyfert-Lillis, all aye votes cast, motion carried.

Respectfully Submitted,

Rosanna Mazzaccari
Town Clerk